



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9043995
Procuring Entity SANTA ROSA (NE) WATER DISTRICT
Title Supply and Delivery of Office Supplies
Area of Delivery Nueva Ecija

Solicitation Number:	srwd-goods-23-2022	Status	In-Preparation
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Shopping	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Supplies and Devices	Date Published	23/09/2022
Approved Budget for the Contract:	PHP 74,595.00	Last Updated / Time	22/09/2022 09:40 AM
Delivery Period:	7 Day/s	Closing Date / Time	26/09/2022 17:00 PM
Client Agency:			
Contact Person:	Julius Caesar Matadling Badilla Division Manager - B Santa Rosa - Fort Magsaysay Rd. Brgy. Rizal Sta. Rosa Nueva Ecija Philippines 3101 63-44-9400142 63-44-9400142 bac@santarosawater.gov.ph		

Description

REPUBLIC OF THE PHILIPPINES
Santa Rosa (NE) Water District
Santa Rosa – Fort Magsaysay Road, Brgy. Rizal,
Santa Rosa, Nueva Ecija

Supply and Delivery of Office Supplies

Item Description	Qty	Unit	U. Cost	Total Cost
1 Ball Pen – Black	300	pcs.	7.00	2,100.00
2 Bond Paper - Long	60	reams	301.00	18,060.00
3 Bond Paper A4	60	reams	274.00	16,440.00
4 Columnar Book - 10 Columns	5	pcs.	36.00	180.00
5 Columnar Book - 4 Columns	5	pcs.	36.00	180.00
6 Double Sided Tape	10	pcs.	36.00	360.00
7 Fastener Long	3	pcs.	138.00	414.00
8 Fastener Small	10	pcs.	50.00	500.00
9 Folder – Long	500	pcs.	8.00	4,000.00
10 Marker	20	pcs.	50.00	1,000.00
11 Paper Clip - Small	12	boxes	13.00	156.00
12 Puncher	5	pcs.	232.00	1,160.00
13 Record Book - 200 pages	5	pcs.	76.00	380.00
14 Record Book - 500 Pages	5	pcs.	123.00	615.00
15 Ribbon For Epson Tmu220	40	pcs.	150.00	6,000.00
16 Scotch Tape	10	Rolls	28.00	280.00
17 Staple Wire	30	boxes	82.00	2,460.00
18 Stapler	10	pcs.	471.00	4,710.00
19 Sticker Paper	10	packs	57.00	570.00
20 T6641 Black Ink	20	pcs.	389.00	7,780.00
21 T6642 Cyan Ink	5	pcs.	414.00	2,070.00
22 T6643 Magenta Ink	5	pcs.	414.00	2,070.00
23 T6644 Yellow Ink	5	pcs.	414.00	2,070.00

24 Photo Paper 10pcs/pack 10 Packs 73.00 730.00
 25 Masking Tape 10 rolls 31.00 310
 TOTAL 74,595.00

NOTE:

1. Quoted prices shall be inclusive of applicable taxes and valid for a period of at least thirty (30) days from the date of receipt of quotation & shall be binding upon the supplier within the delivery period.
2. Upon receipt of P.O. delivery of goods must be within seven (7) calendar days.
3. Submitted quotation should be accompanied by business permit, PhilGEPS registration certificate, Quotation with specs and brochure, ISO certification of manufacturer, Certificate of distributorship, Income/Business tax return, SRWD Pre-qualification Certificate, Signed Quotations and DTI business registration.
4. SRWD serves the right to reject any or all submitted quotations.
5. Suppliers need not submit a quotation if they cannot fulfill all the above mentioned conditions.
6. Interested parties may submit their quotation at the following address:

Bids and Awards Committee
 Santa Rosa (N.E.) Water District Office
 Santa Rosa – Fort Magsaysay Road
 Brgy. Rizal, Santa Rosa, Nueva Ecija
 Tel No. 044 940 0142
 Email add: bac@santarosawater.gov.ph

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Ball Pen	Ball Pen – Black	300	Piece	2,100.00
2	Bond Paper - Long	Bond Paper - Long	60	Ream	18,060.00
3	Bond Paper A4	Bond Paper A4	60	Ream	16,440.00
4	Columnar Book - 10 Columns	Columnar Book - 10 Columns	5	Piece	180.00
5	Columnar Book - 4 Columns	Columnar Book - 4 Columns	5	Piece	180.00
6	Double Sided Tape	Double Sided Tape	10	Piece	360.00
7	Fastener Long	Fastener Long	3	Piece	414.00
8	Fastener Small	Fastener Small	10	Piece	500.00
9	Folder – Long	Folder – Long	500	Piece	4,000.00
10	Marker	Marker	20	Piece	1,000.00
11	Paper Clip - Small	Paper Clip - Small	12	Box	156.00
12	Puncher	Puncher	5	Piece	1,160.00
13	Record Book - 200 pages	Record Book - 200 pages	5	Piece	380.00
14	Record Book - 500 Pages	Record Book - 500 Pages	5	Piece	615.00
15	Ribbon For Epson Tmu220	Ribbon For Epson Tmu220	40	Piece	6,000.00
16	Scotch Tape	Scotch Tape	10	Roll	280.00
17	Staple Wire	Staple Wire	30	Box	2,460.00
18	Stapler	Stapler	10	Piece	4,710.00
19	Sticker Paper	Sticker Paper	10	Pack	570.00
20	T6641 Black Ink	T6641 Black Ink	20	Piece	7,780.00
21	T6642 Cyan Ink	T6642 Cyan Ink	5	Piece	2,070.00
22	T6643 Magenta Ink	T6643 Magenta Ink	5	Piece	2,070.00
23	T6644 Yellow Ink	T6644 Yellow Ink	5	Piece	2,070.00
24	Photo Paper 10pcs/pack	Photo Paper 10pcs/pack	10	Pack	730.00
25	Masking Tape	Masking Tape	10	Roll	310.00

Created by Julius Caesar Matadling Badilla

Date Created 22/09/2022

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