



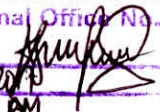
Republic of the Philippines
Santa Rosa (NE) Water District

Santa Rosa – Fort Magsaysay Road, Brgy. Rizal, Santa Rosa, Nueva Ecija

(044) 940 - 6800; (044) 940 - 0142

November 22, 2017

MS. TERESITA M. GEQUINTO
OIC, Supervising Auditor
Commission on Audit
Regional Office III
City of San Fernando, Pampanga

Republic Government Sector - A
Water Districts Audit Group
COA-Regional Office No. III
Received by: 
Date: 11/22/2017
Time: 11:00 AM

Dear Auditor Gequinto;

Pursuant to Local Water Utilities Administration (LWUA) and Department of Budget and Management (DBM) Joint Memorandum Circular No. 2017 – 014 -17 re: Guidelines on the Grant of the Fiscal Year 2017 Performance Based Bonus (PBB) for Local Water Districts (LWDs) issued pursuant to Executive Order No. 80 and Memorandum Circular No. 2017-1, we are transmitting herewith the Santa Rosa (NE) Water District's Report of Ageing of Cash Advances as of November 15, 2017 verified by Mr. Armando EJ Veron, State Auditor IV.

For your record and reference.

Thank you very much.

Very truly yours,



ENGR. JOEL FELIX H. BERNARDO
General Manager

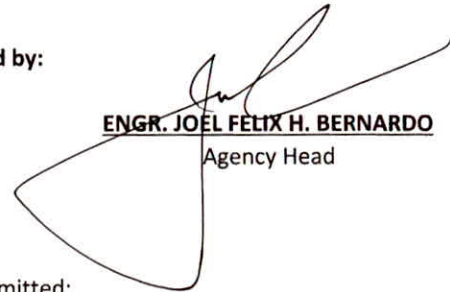
**Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of November 15, 2017**


Agency Name: SANTA ROSA (NE) WATER DISTRICT
Agency Code: _____

Book No.: _____
Account Title: _____
Account Code: _____

| Name | Date CA granted | Particulars | Reference | Total Amount | Amount Due | | | | Remarks (State date of liquidation and reason why if liquidated after cut-off date) |
|--|--|-------------|-----------|--------------|-------------------|------------|-------------|-------------|--|
| | | | | | Less than 30 days | 31-60 days | 61-365 days | Over 1 year | |
| A. Advances for Special Purpose | | | | | | | | | |
| 1. Local Travel | | | | | | | | | |
| 2. Foreign Travel | | | | | | | | | |
| 3. Special Activities/Projects | | | | | | | | | |
| A. Advances to Regular | ** NO UNLIQUIDATED CASH ADVANCE AS OF NOVEMBER 15, 2017** | | | | | | | | |
| Disbursing Officers | | | | | | | | | |
| 1. Payroll | | | | | | | | | |
| 2. Seminar/Conference Expenses | | | | | | | | | |
| TOTALS: | | | | | | | | | |

Certified Correct: 
VICTORIA N. MARIANO
Head, Accounting Office

Approved by: 
ENGR. JOEL FELIX H. BERNARDO
Agency Head

Verified by: 
ARMANDO EJ VERON 11/21/17
COA Audit Team Leader

Date Submitted: _____

Note: This Report of Ageing of Cash Advances shall be submitted by the Agency directly to COA. COA Shall report to the IATF of the Agency's compliance with the Ageing of Cash Advances Good Governance condition upon their receipt of the report.