

SANTA ROSA (N.E.) WATER DISTRICT

Santa Rosa-Fort Magsasay Road, Brgy. Rizal, Santa Rosa, Nueva Ecija

CY 2014 ANNUAL PROCUREMENT PLAN

Code	Program/Activity/Project	End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget PHP			Remarks/Activity (Brief Description of Program/Project)
				Pre-pro Conf	Ads/Post of ITB	Pre-Bid Conf	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance Turnover		PS	MOOE	CO	
A. Professional Services																			
	Security Services	AS	Not Applicable	With approved Contract. To renew the services of the existing service provider.								Jan.-Dec.	GoP	810,000.00		Security Services for SRWD.			
	Legal Services	AS	Not Applicable	First to Fourth Quarter								Jan.-Dec.	GoP	24,000.00		Legal Services for SRWD.			
	Auditing Services	AS	NP-Agency to Agency	Audit of SRWD on an annual basis									GoP	150,000.00		Auditing Services for SRWD.			
	Consultancy Services	AS	Not Applicable	First to Fourth Quarter								Jan.-Dec.	GoP	50,000.00		Consultancy Services for SRWD.			
B. Supplies and Materials																			
	Common Use Supplies available at Procurement Service	AS	NP-Agency to Agency	To be procured on a quarterly basis by the Administrative Service.									GoP	200,000.00		Common use Office and Janitorial Cleaning supplies available at the Procurement Service.			
	Accountable Forms	AS	NP-Agency to Agency	To be procured as the need arises by the Administrative Service.									GoP	100,000.00		Official/Collector's Receipts issued by SRWD			
	Chlorine/Water Analysis	AS	Direct Contracting	Chlorine procurement and conduct of Water Analysis on a monthly basis.						Jan.-Dec.	GoP	1,425,400.00		Chlorination and water analysis requirements of SRWD.					
	Petroleum, Oil and Lubricants	AS	Not Applicable	To be procured as the need arises.						Jan.-Dec.	GoP	1,000,000.00		Supply of Petroleum, Oil and Lubricants of SRWD vehicles and Generator Sets					
	Service Connection Materials/Fittings	AS	NP-Small Value	To be procured as the need arises.						Jan.-Dec.	GoP	2,000,000.00		Construction Materials Inventory for service connections of SRWD.					
	Water Meters	AS	NP-Small Value	To be procured as the need arises.						Jan.-Dec.	GoP		1,175,000.00	Water Meters for new service connections of SRWD.					
C. Utilities																			
	Electricity Services	AS	Direct Contracting	Not Applicable						Jan.-Dec.	GoP	5,400,000.00		SRWD Office and Pumping Stations' Power Supply					
D. Communication																			
	Telecommunication Services																		
	a. Landline	AS	Not Applicable	To renew the services of existing service provider.						Jan.-Dec.	GoP	25,000.00		SRWD Office telephone requirement					
	b. Cellular Phone Lines	AS	Not Applicable	To renew the services of existing service provider.						Jan.-Dec.	GoP	75,000.00		Provision for cellular phone lines for SRWD officials					
	c. Wireless Broadband Services	AS	Not Applicable	To renew the services of existing service provider.						Jan.-Dec.	GoP	111,360.00		Unlimited wireless broadband connection of SRWD Office					
E. Advertising																			

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	Publication/Posting of Notices in Newspaper / Gazette	AS	NP-Small Value	Delegated to the Administrative Service									Jan.-Dec.		GoP	30,000.00		Publication requirements of SRWD	
	SRWD Raffle for Concessionaires	AS	NP-Small Value	Delegated to the Administrative Service									Jan.-Dec.		GoP	200,000.00		Annual SRWD Raffle for concessionaires	
F. Rent/Subscription																			
	Pumping Station Site (owned by the Municipality), Brgy. Rizal	AS	NP-Agency to Agency	Not Applicable									Jan.-Dec.		GoP	72,000.00		Rental of pumping station site in Brgy. Rizal	
	Well, Brgy. Malacañang	AS	Direct Contracting	Not Applicable									Jan.-Dec.		GoP	39,600.00		Rental of existing well in Brgy. Malacañang	
	Office Space, Brgy. Mapalad	AS	Direct Contracting	Not Applicable									Jan.-Dec.		GoP	72,000.00		Rental of Brgy. Mapalad Office	
	Cable Television Services	AS	Direct Contracting	Not Applicable									Jan.-Dec.		GoP	10,000.00		Monthly Subscription of cable TV services of SRWD office and pumping station.	
	Newspapers & Magazines	AS	NP-Small Value	Delegated to the Administrative Service									Jan.-Dec.		GoP	15,000.00		Daily subscription of newspaper for SRWD Office.	
G. Repair and Maintenance																			
	Electrification,Power and Energy Structures	AS	NP-Small Value	Delegated to the Administrative Service											GoP	20,000.00		Repairs & Maintenance of WD Electrification, Power & Energy Structures	
	Office Building	AS	NP-Small Value	Delegated to the Administrative Service											GoP	100,000.00		Repairs & Maintenance of WD Office Building	
	Office Equipment	AS	NP-Small Value	Delegated to the Administrative Service											GoP	25,000.00		Repairs & Maintenance of WD Office Equipment	
	Furnitures and Fixtures	AS	NP-Small Value	Delegated to the Administrative Service											GoP	10,000.00		Repairs & Maintenance of WD Furnitures & Fixtures	
	IT Equipment and Software	AS	NP-Small Value	Delegated to the Administrative Service											GoP	20,000.00		Repairs & Maintenance of WD IT Equipment	
	Communication Equipment	AS	NP-Small Value	Delegated to the Administrative Service											GoP	10,000.00		Repairs & Maintenance of WD Communication Equip.	
	Other Machinery and Equipment	AS	NP-Small Value	Delegated to the Administrative Service											GoP	50,000.00		Repairs & Maintenance of WD Other Machineries & Equipment	
	Motor Vehicles	AS	NP-Small Value	Delegated to the Administrative Service											GoP	150,000.00		Preventive Maintenance, Repairs of SRWD vehicles	
	Other Property,Plant & Equipment	AS	NP-Small Value	Delegated to the Administrative Service											GoP	350,000.00		Repairs & Maintenance of WD Other Property & Equipment	
	Artesian Wells,Reservoirs,Pumping Stations and Conduits	AS	NP-Small Value	Delegated to the Administrative Service											GoP	100,000.00		Repairs & Maintenance of WD wells and reservoirs	
H. Taxes, Insurance Premiums and Other Fees																			
	Registration and Insurance of Motor Vehicles	AS	NP-Agency to Agency	Not Applicable									Jan.-Dec.		GoP	50,000.00		Registration and insurance coverage of SRWD vehicles	
	Insurance of SRWD Properties	AS	NP-Agency to Agency	Not Applicable									Jan.-Dec.		GoP	100,000.00		Insurance of SRWD Properties including Office, Pumping Stations & Contents.	
	Taxes due to BIR	AS	NP-Agency to	Not Applicable									Jan.-Dec.		GoP	818,416.06		Franchise Tax on Water Sales	
I. Equipment																			

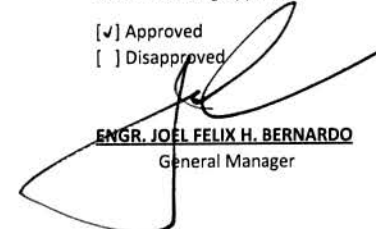
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	Plumbing Tools		NP-Small Value	First Quarter									March	GoP			150,000.00	Acquisition of additional sets of plumbing tools for Commercial and Maintenance Sections.
	IT Equipment and Softwares		NP-Small Value	First Quarter									March	GoP			150,000.00	Replacement/Maintenance of existing Billing and Collection System of SRWD .
J. Motor Vehicles																		
	5 Units Motorcycles		NP-Small Value	First Quarter									March	GoP			400,000.00	Acquisition of additional 5 units motorcycle 2-Commercial, 1-Production, 2-Maintenance
K. Expansion/Improvement Projects																		
	Expansion-Brgy. Inspector, Sitio Pilang		NP-Small Value	First Quarter									February	GoP			500,000.00	Supply and Delivery of High Density Polyethylene (HDPE) Pipes
	Expansion-Brgy. Liwayway		Public Bidding		December 6, 2013	December 13, 2013	January 3, 2014	January 6-10, 2014	January 13-24, 2014	January 28, 2014	February 10, 2014	February 12, 2014	March-August	DBP Loan			6,742,173.61	Supply and Delivery of High Density Polyethylene (HDPE) Pipes
	Expansion-Brgy. Liwayway		Direct Contracting	First Quarter									March	DBP Loan			535,000.00	Labor for Concrete Breaking and Restoration during pipe laying at Brgy. Liwayway
	Expansion-Brgy. Liwayway		Direct Contracting	First Quarter									March	DBP Loan			1,907,426.39	Fittings and other materials and labor for Pipe Laying and interconnection in Brgy. Liwayway
	Construction of Water Tank in Brgy. Mapalad		Public Bidding	Second Quarter									November	DBP Loan			4,000,000.00	Materials and Labor for the Construction of Water Tank in Brgy. Mapalad
	Expansion-Sitio Sapang Kubo		Public Bidding	Third Quarter									August	GoP			1,500,000.00	Well Drilling
	Expansion-Brgy. Tagpos Resettlement		Public Bidding	Third Quarter									September	GoP			2,000,000.00	Supply and Delivery of High Density Polyethylene (HDPE) Pipes
	Adjacent Lot Purchase, SRWD Office		Not Applicable	First Quarter									March	GoP			2,660,000.00	For proposed Fabrication Area, Warehouse and Parking Space of SRWD
														-		13,612,776.06	21,719,600.00	

Prepared by:


VICTORIA M. MARIANO
 Division Manager C

Recommending Approval:

Approved
 Disapproved


ENGR. JOEL FELIX H. BERNARDO
 General Manager