

SANTA ROSA (N.E.) WATER DISTRICT
Santa Rosa-Fort Magsasay Road, Brgy. Rizal, Santa Rosa, Nueva Ecija

CY 2021 ANNUAL PROCUREMENT PLAN

Code	Program/Activity/Project	End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget PhP			Remarks/Activity (Brief Description of Program/Project)
				Pre-pro Conf	Ads/Post of ITB	Pre-Bid Conf	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance Turnover		PS	MOOE	CO	
A. Professional Services																			
5-02-12-030	Security Services	AS	Public Bidding	With approved Contract. To renew the services of the existing service provider.									Jan.-Dec.	GoP	2,340,000.00		Security Services for SRWD.		
5-02-11-010	Legal Services	AS	Not Applicable	To be procured as the need arises.									Jan.-Dec.	GoP	50,000.00		Legal Services for SRWD.		
5-02-11-020	Auditing Services	AS	NP-Agency to Agency	To be procured as scheduled by the Commission on Audit											GoP	250,000.00		Auditing Services for SRWD.	
5-02-11-030	Consultancy Services	AS	NP-Small Value	Fourth Quarter											GoP	200,000.00		Consultancy Services for ISO Certification of SRWD	
B. Supplies and Materials																			
5-02-03-010	Common Use Supplies and Equipment	AS	NP-Agency to Agency	To be procured on a quarterly basis by the Administrative Service.											GoP	450,000.00		Common use Office and Janitorial Cleaning supplies available at the Procurement Service.	
5-02-03-020	Accountable Forms	AS	NP-Agency to Agency	To be procured as the need arises by the Administrative Services.									Jan.-Dec.	GoP	6,120.00		Checks issued by SRWD		
5-02-03-090	Petroleum, Oil and Lubricants	AS	Direct Contracting	To be procured as the need arises.									Jan.-Dec.	GoP	1,100,000.00		Supply of Petroleum, Oil and Lubricants of SRWD vehicles and Generator Sets		
5-02-03-210	Semi-Expendable Machinery & Equipment Expenses		NP-Small Value	To be procured as the need arises by the Administrative Services.									Jan.-Dec.	GoP	100,000.00		Machinery & Equipment below P15,000		
5-02-03-220	Semi-Expendable Furniture & Fixture Expenses		NP-Small Value	To be procured as the need arises by the Administrative Services.									Jan.-Dec.	GoP	200,000.00		Furniture & Fixtures below P15,000		
5-02-03-270	Chlorine	AS	NP-Small Value	Quarterly											GoP	861,000.00		Chlorination and water analysis requirements of SRWD.	
5-02-03-270	Service Connection Materials/Fittings	AS	Public Bidding/Small Value	Quarterly											GoP	3,100,000.00		Construction Materials Inventory for service connections of SRWD.	
5-02-03-270	Water Meters	AS	Public Bidding	Quarterly											GoP	1,700,000.00		Water Meters for new service connections of SRWD	
5-02-03-990	Other Supplies and materials Expenses	AS	Public Bidding	Quarterly											GoP	200,000.00		Other Supplies and materials	
C. Utilities																			
5-02-04-010	Water Utility Expenses	AS	Direct Contracting	Not Applicable									Jan.-Dec.	GoP	10,350,000.00		Bulk Water Supply		
5-02-04-020	Electricity Services	AS	Direct Contracting	Not Applicable									Jan.-Dec.	GoP	10,800,000.00		SRWD Office and Pumping Stations' Power Supply		
D. Communication																			
Telecommunication Services																			
5-02-05-020-02	a. Landline	AS	Not Applicable	To renew the services of existing service provider.									Jan.-Dec.	GoP	25,000.00		SRWD Office telephone requirement		
5-02-05-020-01	b. Cellular Phone Lines	AS	Not Applicable	To renew the services of existing service provider.									Jan.-Dec.	GoP	100,000.00		Provision for cellular phone lines for SRWD officials		
5-02-05-030	c. Wireless Broadband Services	AS	Not Applicable	To renew the services of existing service provider.									Jan.-Dec.	GoP	133,320.00		Unlimited wireless broadband connection of SRWD Office		

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E. Advertising																			
5-02-99-010	Publication/Posting of Notices in Newspaper / Gazette	AS	NP-Small Value	Delegated to the Administrative Service									Jan.-Dec.	GoP	30,000.00		Publication requirements of SRWD		
5-02-99-010	SRWD Raffle for Concessionaires	AS	NP-Small Value	Delegated to the Administrative Service									Dec.	GoP	500,000.00		Annual SRWD Raffle for concessionaires		
F. Rent/Subscription																			
5-02-99-050	Pumping Station Site (owned by the Municipality), Brgy. Rizal	AS	NP-Agency to Agency	Not Applicable									Jan.-Dec.	GoP	72,000.00		Rental of pumping station site in Brgy. Rizal		
5-02-99-050	Well, Brgy. Malacañang	AS	Direct Contracting	Not Applicable									Jan.-Dec.	GoP	52,200.00		Rental of existing well in Brgy. Malacañang		
5-02-99-050	Office Space, Brgy. Mapalad	AS	Direct Contracting	Not Applicable									Jan.-Dec.	GoP	92,160.00		Rental of Brgy. Mapalad Office		
5-02-05-040	Cable, Satellite, Telegraph and Radio	AS	Direct Contracting	Not Applicable									Jan.-Dec.	GoP	10,000.00		Monthly Subscription of cable TV services of SRWD office and pumping station.		
5-02-99-060	Membership Dues and Contribution to Organization	AS	NP-Agency to Agency	Not Applicable									Jan.-Dec.	GoP	50,000.00		Annual Membership Dues to various WD Organization		
5-02-99-070	Newspapers & Magazines	AS	NP-Small Value	Delegated to the Administrative Service									Jan.-Dec.	GoP	15,000.00		Daily subscription of newspaper for SRWD Office.		
G. Representation																			
5-02-99-030	Representation Expense	AS	NP-Small Value	Not Applicable									Jan.-Dec.	GoP	600,000.00		Expenses for official meetings/conferences/other expenses incurred in connection with improving the general image of the Water District		
H. Repair and Maintenance																			
5-02-13-030-05	Infrastructure Asset (Power Supply System)	AS	NP-Small Value	Delegated to the Administrative Service										GoP	50,000.00		Repairs & Maintenance of WD Electrification, Power & Energy Structures		
5-02-13-040	Office Building and Other Structures	AS	NP-Small Value	Delegated to the Administrative Service										GoP	500,000.00		Repairs & Maintenance of WD Office Building		
5-02-13-050	Office Equipment	AS	NP-Small Value	Delegated to the Administrative Service										GoP	50,000.00		Repairs & Maintenance of WD Office Equipment		
5-02-13-070	Furnitures and Fixtures	AS	NP-Small Value	Delegated to the Administrative Service										GoP	10,000.00		Repairs & Maintenance of WD Furnitures & Fixtures		
5-02-13-050-03	Information & Communication Technology Equipment	AS	NP-Small Value	Delegated to the Administrative Service										GoP	25,000.00		Repairs & Maintenance of WD IT & Communication Equipment		
5-02-13-050-07	Communication Equipment	AS	NP-Small Value	Delegated to the Administrative Service										GoP	10,000.00		Repairs & Maintenance of WD Communication Equipment		
5-02-13-050-99	Other Machinery and Equipment	AS	NP-Small Value	Delegated to the Administrative Service										GoP	500,000.00		Repairs & Maintenance of WD Other Machineries & Equipment		
5-02-13-060	Transportation Equipment	AS	NP-Small Value	Delegated to the Administrative Service										GoP	250,000.00		Preventive Maintenance, Repairs of SRWD vehicles		
5-02-13-990	Other Property, Plant & Equipment	AS	NP-Small Value	Delegated to the Administrative Service										GoP	1,000,000.00		Repairs & Maintenance of WD Other Property & Equipment		
5-02-13-030-04	Infrastructure Asset (Water Supply System)	AS	NP-Small Value	Delegated to the Administrative Service										GoP	150,000.00		Repairs & Maintenance of WD wells and reservoirs		

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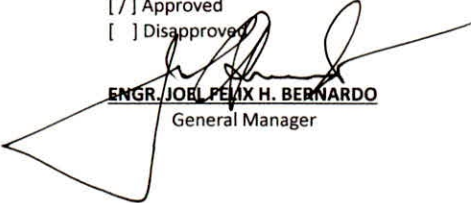
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I. Taxes, Insurance Premiums and Other Fees																						
5-02-15-030	Registration and Insurance of Motor Vehicles	AS	NP-Agency to Agency	Not Applicable											Jan.-Dec.	GoP		30,000.00		Registration and insurance coverage of SRWD vehicles		
5-02-15-030	Insurance of SRWD Properties	AS	NP-Agency to Agency	Not Applicable											Jan.-Dec.	GoP		220,000.00		Insurance of SRWD Properties including Office, Pumping Stations & Contents		
5-02-15-010	Taxes due to BIR	AS	NP-Agency to Agency	Not Applicable											Jan.-Dec.	GoP		1,717,229.90		Franchise Tax on Water Sales		
5-02-99-990	Other Maintenance and Operating Expenses	AS	NP-Small Value	Not Applicable											Jan.-Dec.	GoP		253,500.00		Water Analysis		
J. Traveling Expense																						
5-02-01-010	Traveling Expenses- Local	AS	NP-Small Value	Not Applicable											Jan.-Dec.	GoP		200,000.00		Traveling Expenses- Local		
5-02-01-020	Traveling Expenses- Foreign	AS	NP-Small Value	Not Applicable											Jan.-Dec.	GoP		150,000.00		Traveling Expenses- Foreign		
K. Training Expense																						
5-02-02-010	Training Expenses for WD employees	AS	NP-Small Value	Not Applicable											Jan.-Dec.	GoP		710,000.00		Training Exp. for WD employees		
L. Extraordinary and Miscellaneous Expenses																						
5-02-10-030-01	Extraordinary Expenses	AS	NP-Small Value	Not Applicable											Jan.-Dec.	GoP		78,000.00		Extraordinary Expenses		
5-02-10-030-02	Miscellaneous Expenses	AS	NP-Small Value	Not Applicable											Jan.-Dec.	GoP		30,000.00		Miscellaneous Expenses		
M. Expansion/Improvement/Acquisition Projects																						
1-06-06-010	Improvement of Pumping Station	AS	NP-Small Value	First Quarter												GoP			720,000.00		Procurement of Materials for the improvement of Rizal Pump House	
1-06-05-030	SCADA	AS	Public Bidding	First Quarter												GoP			4,500,000.00		SCADA for monitoring of PS	
1-06-05-990	Sand Separator and Filtration System for Gomez Station	AS	NP-Small Value	First Quarter												GoP			850,000.00		Purchase of 1 unit Modular Sand Separator for Gomez Pumping Station	
1-06-98-990	Proposed Main Line Rehabilitation along Santa Rosa town proper	AS	Public Bidding	Second Quarter												GoP			3,000,000.00		Procurement of Materials for Main Line Rehabilitation along Santa Rosa Town Proper	
1-06-07-010	Office Partition	AS	Public Bidding	Third Quarter												GoP			900,000.00		Purchase of Office Partition	
1-06-05-990/ 1-06-98-990	Proposed Repair / Improvement of Pumping Stations & SRWD Facilities	AS	NP-Small Value	Not Applicable												GoP			1,000,000.00		Replacement of Unserviceable Pumping Station Equipment	
															-			39,320,529.90		10,970,000.00		

Prepared by:


VICTORIA N. MARIANO
Division Manager B

Recommending Approval:

Approved
 Disapproved


ENGR. JOEL FELIX H. BERNARDO
General Manager