

SANTA ROSA (N.E.) WATER DISTRICT
Santa Rosa-Fort Magsasay Road, Brgy. Rizal, Santa Rosa, Nueva Ecija

CY 2023 ANNUAL PROCUREMENT PLAN

Code	Program/Activity/Project	End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget Php			Remarks/Activity (Brief Description of Program/Project)
				Pre-pro Conf	Ads/Post of ITB	Pre-Bid Conf	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance Turnover		PS	MOOE	CO	
A. Professional Services																			
5-02-12-030	Security Services	AS	Public Bidding	With approved Contract. To renew the services of the existing service provider.								Jan.-Dec.	GoP	2,496,000.00		Security Services for SRWD.			
5-02-11-010	Legal Services	AS	Not Applicable	To be procured as the need arises.								Jan.-Dec.	GoP	50,000.00		Legal Services for SRWD.			
5-02-11-020	Auditing Services	AS	NP-Agency to Agency	To be procured as scheduled by the Commission on Audit									GoP	400,000.00		Auditing Services for SRWD.			
5-02-11-030	Consultancy Services	AS	NP-Small Value	Fourth Quarter									GoP	150,000.00		Consultancy Services for ISO Certification of SRWD			
B. Supplies and Materials																			
5-02-03-010	Common Use Supplies and Equipment	AS	NP-Agency to Agency	To be procured on a quarterly basis by the Administrative Service.									GoP	500,000.00		Common use Office and Janitorial Cleaning supplies available at the Procurement Service.			
5-02-03-020	Accountable Forms	AS	NP-Agency to Agency	To be procured as the need arises by the Administrative Services.								Jan.-Dec.	GoP	6,120.00		Checks issued by SRWD			
5-02-03-090	Petroleum, Oil and Lubricants	AS	Direct Contracting	To be procured as the need arises.								Jan.-Dec.	GoP	1,750,000.00		Supply of Petroleum, Oil and Lubricants of SRWD vehicles and Generator Sets			
5-02-03-210	Semi-Expendable Machinery & Equipment Expenses		NP-Small Value	To be procured as the need arises by the Administrative Services.								Jan.-Dec.	GoP	500,000.00		Machinery & Equipment below P15,000			
5-02-03-220	Semi-Expendable Furniture & Fixture Expenses		NP-Small Value	To be procured as the need arises by the Administrative Services.								Jan.-Dec.	GoP	500,000.00		Furniture & Fixtures below P15,000			
5-02-03-270	Chlorine	AS	NP-Small Value	Quarterly									GoP	1,500,000.00		Chlorination and water analysis requirements of SRWD.			
5-02-03-270	Service Connection Materials/Fittings	AS	Public Bidding/Small Value	Quarterly									GoP	4,500,000.00		Construction Materials Inventory for service connections of SRWD.			
5-02-03-270	Water Meters	AS	Public Bidding	Quarterly									GoP	2,250,000.00		Water Meters for new service connections of SRWD			
5-02-03-990	Other Supplies and materials Expenses	AS	Public Bidding	Quarterly									GoP	100,000.00		Other Supplies and materials			
C. Utilities																			
5-02-09-010	Generation, Transmission & Distribution Exp.	AS	Direct Contracting	Not Applicable								Jan.-Dec.	GoP	14,490,000.00		Bulk Water Supply			
5-02-04-020	Electricity Services	AS	Direct Contracting	Not Applicable								Jan.-Dec.	GoP	10,800,000.00		SRWD Office and Pumping Stations' Power Supply			
D. Communication																			
Telecommunication Services																			
5-02-05-020-02	a. Landline	AS	Not Applicable	To renew the services of existing service provider.								Jan.-Dec.	GoP	25,000.00		SRWD Office telephone requirement			
5-02-05-020-01	b. Cellular Phone Lines	AS	Not Applicable	To renew the services of existing service provider.								Jan.-Dec.	GoP	150,000.00		Provision for cellular phone lines for SRWD officials			
5-02-05-030	c. Wireless Broadband Services	AS	Not Applicable	To renew the services of existing service provider.								Jan.-Dec.	GoP	133,320.00		Unlimited wireless broadband connection of SRWD Office			
E. Advertising																			
5-02-99-010	Publication/Posting of Notices in Newspaper / Gazette	AS	NP-Small Value	Delegated to the Administrative Service								Jan.-Dec.	GoP	30,000.00		Publication requirements of SRWD			
5-02-99-010	Advertising, Promotional & Marketing Exp.	AS	NP-Small Value	Delegated to the Administrative Service								Dec.	GoP	250,000.00		Advertising and Marketing requirements of SRWD			

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F. Rent/Subscription																				
5-02-99-050	Pumping Station Site (owned by the Municipality), Brgy. Rizal	AS	NP-Agency to Agency					Not Applicable						Jan.-Dec.	GoP		72,000.00		Rental of pumping station site in Brgy. Rizal	
5-02-99-050	Well, Brgy. Malacañang	AS	Direct Contracting					Not Applicable						Jan.-Dec.	GoP		67,050.00		Rental of existing well in Brgy. Malacañang	
5-02-99-050	Lot-Brgy. Liwayway	AS	Direct Contracting					Not Applicable						Jan.-Dec.	GoP		60,000.00		Rental of lot of Brgy. Liwayway	
5-02-99-050	Lot-Brgy. Tagpos	AS	Direct Contracting					Not Applicable						Jan.-Dec.	GoP		60,000.00		Rental of lot of Brgy. Tagpos	
5-02-99-050	Office Space, Brgy. Mapalad	AS	Direct Contracting					Not Applicable						Jan.-Dec.	GoP		99,720.00		Rental of Brgy. Mapalad Office	
5-02-05-040	Cable, Satellite, Telegraph and Radio	AS	Direct Contracting					Not Applicable						Jan.-Dec.	GoP		10,000.00		Monthly Subscription of cable TV services of SRWD office and pumping station.	
5-02-99-060	Membership Dues and Contribution to Organization	AS	NP-Agency to Agency					Not Applicable						Jan.-Dec.	GoP		100,000.00		Annual Membership Dues to various WD Organization	
5-02-99-070	Newspapers & Magazines	AS	NP-Small Value					Delegated to the Administrative Service						Jan.-Dec.	GoP		15,000.00		Daily subscription of newspaper for SRWD Office.	
G. Representation																				
5-02-99-030	Representation Expense	AS	NP-Small Value					Not Applicable						Jan.-Dec.	GoP		800,000.00		Expenses for official meetings/conferences/other expenses incurred in connection with improving the general image of the Water District	
H. Repair and Maintenance																				
5-02-13-030-05	Infrastructure Asset (Power Supply System)	AS	NP-Small Value					Delegated to the Administrative Service							GoP		50,000.00		Repairs & Maintenance of WD Electrification, Power & Energy Structures	
5-02-13-040	Office Building and Other Structures	AS	NP-Small Value					Delegated to the Administrative Service							GoP		250,000.00		Repairs & Maintenance of WD Office Building	
5-02-13-050	Office Equipment	AS	NP-Small Value					Delegated to the Administrative Service							GoP		50,000.00		Repairs & Maintenance of WD Office Equipment	
5-02-13-070	Furnitures and Fixtures	AS	NP-Small Value					Delegated to the Administrative Service							GoP		10,000.00		Repairs & Maintenance of WD Furnitures & Fixtures	
5-02-13-050-03	Information & Communication Technology Equipment	AS	NP-Small Value					Delegated to the Administrative Service							GoP		50,000.00		Repairs & Maintenance of WD IT & Communication Equipment	
5-02-13-050-07	Communication Equipment	AS	NP-Small Value					Delegated to the Administrative Service							GoP		10,000.00		Repairs & Maintenance of WD Communication Equipment	
5-02-13-050-99	Other Machinery and Equipment	AS	NP-Small Value					Delegated to the Administrative Service							GoP		500,000.00		Repairs & Maintenance of WD Other Machineries & Equipment	
5-02-13-060	Transportation Equipment	AS	NP-Small Value					Delegated to the Administrative Service							GoP		300,000.00		Preventive Maintenance, Repairs of SRWD vehicles	
5-02-13-990	Utility Plant in Service	AS	NP-Small Value					Delegated to the Administrative Service							GoP		1,000,000.00		Repairs & Maintenance of WD Other Property & Equipment	
5-02-13-030-04	Infrastructure Asset (Water Supply System)	AS	NP-Small Value					Delegated to the Administrative Service							GoP		50,000.00		Repairs & Maintenance of WD wells and reservoirs	
I. Taxes, Insurance Premiums and Other Fees																				
5-02-15-030	Registration and Insurance of Motor Vehicles	AS	NP-Agency to Agency					Not Applicable						Jan.-Dec.	GoP		30,000.00		Registration and insurance coverage of SRWD vehicles	
5-02-15-030	Insurance of SRWD Properties	AS	NP-Agency to Agency					Not Applicable						Jan.-Dec.	GoP		220,000.00		Insurance of SRWD Properties including Office, Pumping Stations & Contents	

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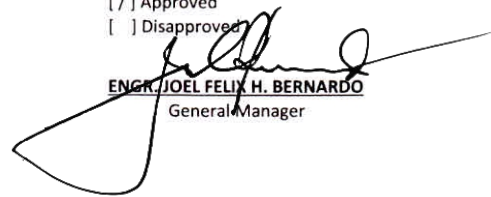
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5-02-15-010	Taxes due to BIR	AS	NP-Agency to Agency	Not Applicable										Jan.-Dec.	GoP		589,763.80		Franchise Tax on Water Sales	
5-02-99-990	Other Maintenance and Operating Expenses	AS	NP-Small Value	Not Applicable										Jan.-Dec.	GoP		253,500.00		Water Analysis	
J. Travelling Expense																				
5-02-01-010	Traveling Expenses- Local	AS	NP-Small Value	Not Applicable										Jan.-Dec.	GoP		500,000.00		Traveling Expenses- Local	
5-02-01-020	Traveling Expenses- Foreign	AS	NP-Small Value	Not Applicable										Jan.-Dec.	GoP		300,000.00		Traveling Expenses- Foreign	
K. Training Expense																				
5-02-02-010	Training Expenses for WD employees	AS	NP-Small Value	Not Applicable										Jan.-Dec.	GoP		700,000.00		Training Exp. for WD employees	
L. Extraordinary and Miscellaneous Expenses																				
5-02-10-030-01	Extraordinary Expenses	AS	NP-Small Value	Not Applicable										Jan.-Dec.	GoP		78,000.00		Extraordinary Expenses	
5-02-10-030-02	Miscellaneous Expenses	AS	NP-Small Value	Not Applicable										Jan.-Dec.	GoP		30,000.00		Miscellaneous Expenses	
M. Expansion/Improvement/Acquisition Projects																				
1-06-03-110	Proposed Main Line Rehabilitation along Santa Rosa town proper	AS	Public Bidding (2022)	Not Applicable											GoP		5,500,000.00		Payment of Materials and Labor for Main Line Rehabilitation along Santa Rosa Town Proper	
1-06-03-110	Well Drilling in Brgy. La Fuente	AS	Public Bidding (2022)	Not Applicable											GoP		4,000,000.00		Drilling of well for the proposed pumping station in Brgy. La Fuente	
1-06-01-010	Ultrasonic Flowmeter	AS	Public Bidding	April 10	April 11, April 18	April 19	May 2	May 3	May 4-17	May 18	May 25	May 26	June 9	June 13	GoP		1,000,000.00		Purchase of ultrasonic flowmeter	
1-06-01-010	Test Bench	AS	Public Bidding	April 10	April 11, April 18	April 19	May 2	May 3	May 4-17	May 18	May 25	May 26	June 9	June 13	GoP		1,000,000.00		Purchase of test bench	
1-06-06-010	Purchase of Motorcycles	AS	NP-Small Value	March 7-13, 2022			Mar. 14						April 14	April 15	GoP		508,000.00		Purchase of motorcycles	
1-06-07-010	Sand Filters for Brgy. La Fuente	AS	NP-Small Value	N/A	Feb. 6, Feb. 13	N/A	Feb. 14	Feb. 15	Feb. 16-23	Feb. 24	Feb. 24	Feb. 27	Mar. 26	Mar. 27	GoP		1,000,000.00		Purchase of Sand Filters	
1-06-03-110	Proposed pipelaying project in Sitio Tumana, Brgy. La Fuente	AS	Public Bidding	May 2	May 3, May 10	May 11	May 24	May 25	June 8	June 9	June 16	June 19	July 18	July 19	GoP		2,500,000.00		Materials and labor for the proposed expansion projects in Sitio Tuamana, Brgy. La Fuente	
1-06-04-010	Solar Power	AS	Public Bidding	Feb. 16	Feb. 20 - Feb. 27	Feb. 28	Mar. 13	Mar. 14	Mar. 15-31	Apr. 3	Apr. 11	Apr. 12	May 12	May 15	GoP		2,000,000.00		Purchase of Solar Energy for SRWD Office	
5-02-13-030-11/ 5-02-13-050-99	Proposed Repair / Improvement of Pumping Stations & SRWD Facilities	AS	NP-Small Value	Not Applicable											GoP		1,000,000.00		Replacement of Unserviceable Pumping Station Equipment	
														-		46,835,473.80	18,508,000.00			

Prepared by:


VICTORIA N. MARIANO
Division Manager B

Recommending Approval:

[/] Approved
[] Disapproved


ENGR. JOEL FELIX H. BERNARDO
General Manager