

SANTA ROSA (N.E.) WATER DISTRICT
Santa Rosa-Fort Magsasay Road, Brgy. Rizal, Santa Rosa, Nueva Ecija

CY 2019 INDICATIVE ANNUAL PROCUREMENT PLAN

Code	Program/Activity/Project	End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget PhP			Remarks/Activity (Brief Description of Program/Project)
				Pre-pro Conf	Ads/Post of ITB	Pre-Bid Conf	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance Turnover		PS	MOOE	CO	
A. Professional Services																			
5-02-12-030	Security Services	AS	Contract Renewal	With approved Contract. To renew the services of the existing service provider.								Jan.-Dec.	GoP	1,624,560.00		Security Services for SRWD.			
5-02-11-010	Legal Services	AS	Not Applicable	To be procured as the need arises.								Jan.-Dec.	GoP	24,000.00		Legal Services for SRWD.			
5-02-11-020	Auditing Services	AS	NP-Agency to Agency	To be procured as scheduled by the Commission on Audit									GoP	350,000.00		Auditing Services for SRWD.			
5-02-11-030	Consultancy Services	AS	NP-Small Value	Not Applicable								Jan.-Dec.	GoP	250,000.00		Consultancy Services for ISO Certification of SRWD			
B. Supplies and Materials																			
5-02-03-010	Common Use Supplies and Equipment	AS	NP-Agency to Agency/ Shopping	To be procured on a quarterly basis by the Administrative Service.									GoP	250,000.00		Common use Office and Janitorial Cleaning supplies available at the Procurement Service and items regularly purchased at other sources			
5-02-03-020	Accountable Forms	AS	Not Applicable	To be procured as the need arises by the Administrative Services.								Jan.-Dec.	GoP	4,200.00		Checkbooks used by SRWD			
5-02-99-090	Chlorine	AS	NP-Small Value	Quarterly									GoP	1,576,800.00		Chlorination and water analysis requirements of SRWD.			
5-02-03-090	Petroleum, Oil and Lubricants	AS	NP-Small Value	To be procured as the need arises.								Jan.-Dec.	GoP	1,500,000.00		Supply of Petroleum, Oil and Lubricants of SRWD vehicles and Generator Sets			
5-02-03-990	Service Connection Materials/Fittings	AS	Public Bidding/SVP	Quarterly									GoP	3,500,000.00		Construction Materials Inventory for service connections of SRWD.			
5-02-03-990	Water Meters	AS	Public Bidding	Quarterly									GoP	2,700,000.00		Water Meters for new service connections of SRWD			
C. Utilities																			
5-02-04-020	Electricity Services	AS	Not Applicable	Not Applicable								Jan.-Dec.	GoP	13,200,000.00		SRWD Office and Pumping Stations' Power Supply			
D. Communication																			
Telecommunication Services																			
5-02-05-020-02	a. Landline	AS	Not Applicable	To renew the services of existing service provider.								Jan.-Dec.	GoP	50,000.00		SRWD Office telephone requirement			
5-02-05-020-01	b. Cellular Phone Lines	AS	Not Applicable	To renew the services of existing service provider.								Jan.-Dec.	GoP	75,000.00		Provision for cellular phone lines for SRWD officials			
5-02-05-030	c. Wireless Broadband Services	AS	Not Applicable	To renew the services of existing service provider.								Jan.-Dec.	GoP	190,320.00		Unlimited wireless broadband connection of SRWD Office			
E. Advertising																			
5-02-99-010	Publication/Posting of Notices in Newspaper / Gazette	AS	NP-Small Value	Delegated to the Administrative Service								Jan.-Dec.	GoP	30,000.00		Publication requirements of SRWD			
5-02-99-010	SRWD Raffle for Concessionaires	AS	NP-Small Value	Delegated to the Administrative Service								Dec.	GoP	400,000.00		Annual SRWD Raffle for concessionaires			
F. Rent/Subscription																			
5-02-99-050	Pumping Station Site (owned by the Municipality), Brgy. Rizal	AS	Not Applicable	Not Applicable								Jan.-Dec.	GoP	72,000.00		Rental of pumping station site in Brgy. Rizal			
5-02-99-050	Well, Brgy. Malacañang	AS	Not Applicable	Not Applicable								Jan.-Dec.	GoP	59,400.00		Rental of existing well in Brgy. Malacañang			

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5-02-99-050	Office Space, Brgy. Mapalad	AS	Not Applicable	Not Applicable											GoP		98,160.00		Rental of Brgy. Mapalad Office
5-02-05-040	Cable, Satellite, Telegraph and Radio	AS	Not Applicable	Not Applicable											GoP		12,000.00		Monthly Subscription of cable TV services of SRWD office and pumping station.
5-02-99-060	Membership Dues and Contribution to Organization	AS	Not Applicable	Not Applicable											GoP		50,000.00		Annual Membership Dues to various WD Organization
5-02-99-070	Newspapers & Magazines	AS	NP-Small Value	Delegated to the Administrative Service											GoP		15,000.00		Daily subscription of newspaper for SRWD Office.
G. Representation																			
5-02-99-030	Representation Expense	AS	Not Applicable	Not Applicable											GoP		500,000.00		Expenses for official meetings/conferences/other expenses incurred in connection with improving the general image of the Water District
H. Repair and Maintenance																			
5-02-13-030	Electrification, Power and Energy Structures	AS	NP-Small Value	Delegated to the Administrative Service											GoP		50,000.00		Repairs & Maintenance of WD Electrification, Power & Energy Structures
5-02-13-040	Office Building and Other Structures	AS	NP-Small Value	Delegated to the Administrative Service											GoP		500,000.00		Repainting/Repairs & Maintenance of WD Office Building
5-02-13-050	Office Equipment	AS	NP-Small Value	Delegated to the Administrative Service											GoP		50,000.00		Repairs & Maintenance of WD Office Equipment
5-02-13-070	Furnitures and Fixtures	AS	NP-Small Value	Delegated to the Administrative Service											GoP		10,000.00		Repairs & Maintenance of WD Furnitures & Fixtures
5-02-03-210 / 5-02-13-210	Information & Communication Equipment	AS	NP-Small Value	Delegated to the Administrative Service											GoP		20,000.00		Repairs & Maintenance of WD Communication Equipment
5-02-03-210 / 5-02-13-210	Other Machinery and Equipment	AS	NP-Small Value	Delegated to the Administrative Service											GoP		500,000.00		Repairs & Maintenance of WD Other Machineries & Equipment
5-02-13-060	Transportation Equipment	AS	NP-Small Value	Delegated to the Administrative Service											GoP		250,000.00		Preventive Maintenance, Repairs of SRWD vehicles
5-02-13-990	Other Property, Plant & Equipment	AS	NP-Small Value	Delegated to the Administrative Service											GoP		1,000,000.00		Repairs & Maintenance of WD Other Property & Equipment
5-02-13-030	Artesian Wells, Reservoirs, Pumping Stations and Conduits	AS	NP-Small Value	Delegated to the Administrative Service											GoP		450,000.00		Rehabilitation, Repairs & Maintenance of WD wells and reservoirs
I. Taxes, Insurance Premiums and Other Fees																			
5-02-15-030	Registration and Insurance of Motor Vehicles	AS	NP-Agency to Agency	Not Applicable											GoP		50,000.00		Registration and insurance coverage of SRWD vehicles
5-02-15-030	Insurance of SRWD Properties	AS	NP-Agency to Agency	Not Applicable											GoP		200,000.00		Insurance of SRWD Properties including Office, Pumping Stations & Contents
5-02-15-010	Taxes due to BIR	AS	NP-Agency to Agency	Not Applicable											GoP		1,390,572.06		Franchise Tax on Water Sales
5-02-99-990	Other Maintenance and Operating Expenses	AS	Shopping	Not Applicable											GoP		253,500.00		Water Analysis
J. Traveling Expense																			
5-02-01-010	Traveling Expenses- Local	AS	Not Applicable	Not Applicable											GoP		250,000.00		
5-02-01-020	Traveling Expenses- Foreign	AS	Not Applicable	Not Applicable											GoP		150,000.00		

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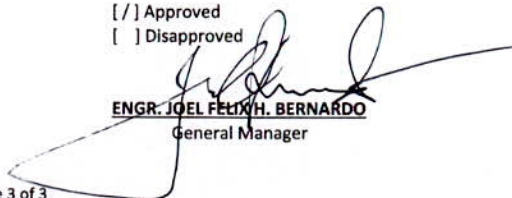
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K. Training Expense																			
5-02-02-010	Training Expenses for WD employees	AS	SVP	Not Applicable									Jan.-Dec.	GoP		1,155,000.00			
L. Extraordinary and Miscellaneous Expenses																			
5-02-10-030-01	Extraordinary Expenses	AS	Not Applicable	Not Applicable									Jan.-Dec.	GoP		78,000.00			
5-02-10-030-02	Miscellaneous Expenses	AS	Not Applicable	Not Applicable									Jan.-Dec.	GoP		30,000.00			
M. Expansion/Improvement/Acquisition Projects																			
1-06-05-020	Improvement of Office Facilities and Other Equipment	AS	By Administration/SVP	Not Applicable									Jan.-Dec.	GoP		500,000.00		Replacement of Unserviceable Equipment, Office Furniture and Fixtures	
1-06-06-010	Motor Vehicle	AS	Small Value Procurement	First Quarter									March	GoP		240,000.00		Purchase of 3 units motorcycle for maintenance/production and commercial personnel	
1-06-01-010	Pumping Station-Barangay Soledad	AS	By Administration/SVP	First Quarter									Jan.-Mar.	GoP		1,200,000.00		Proposed Pumping Station in Barangay Soledad	
1-06-02-010	Property and Supply Office and Motorpool	AS	By Administration/SVP	Second and Third Quarter									Apr.-July	GoP		2,400,000.00		Proposed Property and Supply Office and Motorpool	
1-06-98-990	Improvement of Pumping Stations and Water Supply Facilities	AS	Small Value Procurement	Not Applicable									Jan.-Dec.	GoP		500,000.00		Emergency Repair/Improvement of WD Pump Houses	
1-06-98-990 / 1-06-05-990	Electro Mechanical Equipment and Yard Piping	AS	Public Bidding/SVP	First Quarter									February	GoP		3,628,000.00		Proposed Pumping Station in Brgy. Soledad	
1-06-05-990	Sonic Wall/Firewall	AS	Small Value Procurement	First Quarter									February	GoP		250,000.00		Installation of Sonic/Firewall in Computer Server	
1-06-05-990	Anti-Virus	AS	Small Value Procurement	First Quarter									February	GoP		150,000.00		Upgrade of Anti-Virus Installation	
1-06-05-990	Upgrade of Office Computers	AS	Small Value Procurement	Second Quarter									April	GoP		375,000.00		5 units All-in-one desktop for frontliners	
1-06-98-990	Pipe Laying in Barangay Soledad (Contract Payment)	AS	Not Applicable	Not Applicable									Jan.-Dec.	GoP		2,437,500.00		1 year installment payment for the additional main line from the proposed pumping station in Barangay Soledad	
												-		32,918,512.06	11,680,500.00				

Prepared by:


VICTORIA N. MARIANO
Division Manager B

Recommending Approval:

[/] Approved
[] Disapproved


ENGR. JOEL FELIX H. BERNARDO
General Manager