

SANTA ROSA (N.E.) WATER DISTRICT
Santa Rosa-Fort Magsasay Road, Brgy. Rizal, Santa Rosa, Nueva Ecija

CY 2020 INDICATIVE ANNUAL PROCUREMENT PLAN

Code	Program/Activity/Project	End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget PHP			Remarks/Activity (Brief Description of Program/Project)
				Pre-pro Conf	Ads/Post of ITB	Pre-Bid Conf	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance Turnover		PS	MOOE	CO	
A. Professional Services																			
5-02-12-030	Security Services	AS	Public Bidding	With approved Contract. To renew the services of the existing service provider.							Jan.-Dec.		GoP		1,800,000.00		Security Services for SRWD.		
5-02-11-010	Legal Services	AS	Not Applicable	To be procured as the need arises.							Jan.-Dec.		GoP		24,000.00		Legal Services for SRWD.		
5-02-11-020	Auditing Services	AS	NP-Agency to Agency	To be procured as scheduled by the Commission on Audit									GoP		250,000.00		Auditing Services for SRWD.		
5-02-11-030	Consultancy Services	AS	NP-Small Value	Not Applicable							Jan.-Dec.		GoP		100,000.00		Consultancy Services for ISO Certification of SRWD		
B. Supplies and Materials																			
5-02-03-010	Common Use Supplies and Equipment	AS	NP-Agency to Agency	To be procured on a quarterly basis by the Administrative Service.									GoP		300,000.00		Common use Office and Janitorial Cleaning supplies available at the Procurement Service.		
5-02-03-020	Accountable Forms	AS	NP-Agency to Agency	To be procured as the need arises by the Administrative Services.							Jan.-Dec.		GoP		4,200.00		Checks issued by SRWD		
5-02-03-210	Semi-Expendable Machinery & Equipment Expenses		NP-Small Value	To be procured as the need arises by the Administrative Services.							Jan.-Dec.		GoP		100,000.00		Machinery & Equipment below P15,000		
5-02-03-220	Semi-Expendable Furniture & Fixture Expenses		NP-Small Value	To be procured as the need arises by the Administrative Services.							Jan.-Dec.		GoP		50,000.00		Furniture & Fixtures below P15,000		
5-02-99-090	Chlorine	AS	NP-Small Value	Quarterly									GoP		639,600.00		Chlorination and water analysis requirements of SRWD.		
5-02-03-090	Petroleum, Oil and Lubricants	AS	Direct Contracting	To be procured as the need arises.							Jan.-Dec.		GoP		1,200,000.00		Supply of Petroleum, Oil and Lubricants of SRWD vehicles and Generator Sets		
5-02-03-990	Service Connection Materials/Fittings	AS	Public Bidding/Small Value	Quarterly									GoP		5,859,000.00		Construction Materials Inventory for service connections of SRWD.		
5-02-03-990	Water Meters	AS	Public Bidding	Quarterly									GoP		2,715,000.00		Water Meters for new service connections of SRWD		
C. Utilities																			
5-02-04-010	Water Utility Expenses		Direct Contracting	Not Applicable							Jan.-Dec.		GoP		4,485,000.00		Bulk Water Supply		
5-02-04-020	Electricity Services	AS	Direct Contracting	Not Applicable							Jan.-Dec.		GoP		14,400,000.00		SRWD Office and Pumping Stations' Power Supply		
D. Communication																			
	Telecommunication Services																		
5-02-05-020-02	a. Landline	AS	Not Applicable	To renew the services of existing service provider.							Jan.-Dec.		GoP		50,000.00		SRWD Office telephone requirement		
5-02-05-020-01	b. Cellular Phone Lines	AS	Not Applicable	To renew the services of existing service provider.							Jan.-Dec.		GoP		75,000.00		Provision for cellular phone lines for SRWD officials		
5-02-05-030	c. Wireless Broadband Services	AS	Not Applicable	To renew the services of existing service provider.							Jan.-Dec.		GoP		133,320.00		Unlimited wireless broadband connection of SRWD Office		
E. Advertising																			
5-02-99-010	Publication/Posting of Notices in Newspaper / Gazette	AS	NP-Small Value	Delegated to the Administrative Service							Jan.-Dec.		GoP		30,000.00		Publication requirements of SRWD		

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5-02-99-010	SRWD Raffle for Concessionaires	AS	NP-Small Value	Delegated to the Administrative Service										Dec.	GoP		400,000.00		Annual SRWD Raffle for concessionaires
F. Rent/Subscription																			
5-02-99-050	Pumping Station Site (owned by the Municipality), Brgy. Rizal	AS	NP-Agency to Agency	Not Applicable										Jan.-Dec.	GoP		72,000.00		Rental of pumping station site in Brgy. Rizal
5-02-99-050	Well, Brgy. Malacañang	AS	Direct Contracting	Not Applicable										Jan.-Dec.	GoP		52,200.00		Rental of existing well in Brgy. Malacañang
5-02-99-050	Office Space, Brgy. Mapalad	AS	Direct Contracting	Not Applicable										Jan.-Dec.	GoP		92,160.00		Rental of Brgy. Mapalad Office
5-02-05-040	Cable, Satellite, Telegraph and Radio	AS	Direct Contracting	Not Applicable										Jan.-Dec.	GoP		10,000.00		Monthly Subscription of cable TV services of SRWD office and pumping station.
5-02-99-060	Membership Dues and Contribution to Organization	AS	NP-Agency to Agency	Not Applicable										Jan.-Dec.	GoP		50,000.00		Annual Membership Dues to various WD Organization
5-02-99-070	Newspapers & Magazines	AS	NP-Small Value	Delegated to the Administrative Service										Jan.-Dec.	GoP		15,000.00		Daily subscription of newspaper for SRWD Office.
G. Representation																			
5-02-99-030	Representation Expense	AS	NP-Small Value	Not Applicable										Jan.-Dec.	GoP		500,000.00		Expenses for official meetings/conferences/other expenses incurred in connection with improving the general image of the Water District
H. Repair and Maintenance																			
5-02-13-030-05	Infrastructure Asset (Power Supply System)	AS	NP-Small Value	Delegated to the Administrative Service											GoP		100,000.00		Repairs & Maintenance of WD Electrification, Power & Energy Structures
5-02-13-040	Office Building and Other Structures	AS	NP-Small Value	Delegated to the Administrative Service											GoP		350,000.00		Repairs & Maintenance of WD Office Building
5-02-13-050	Office Equipment	AS	NP-Small Value	Delegated to the Administrative Service											GoP		50,000.00		Repairs & Maintenance of WD Office Equipment
5-02-13-070	Furnitures and Fixtures	AS	NP-Small Value	Delegated to the Administrative Service											GoP		10,000.00		Repairs & Maintenance of WD Furnitures & Fixtures
5-02-13-050-03	Information & Communication Technology Equipment	AS	NP-Small Value	Delegated to the Administrative Service											GoP		30,000.00		Repairs & Maintenance of WD IT & Communication Equipment
5-02-13-050-99	Other Machinery and Equipment	AS	NP-Small Value	Delegated to the Administrative Service											GoP		300,000.00		Repairs & Maintenance of WD Other Machineries & Equipment
5-02-13-060	Transportation Equipment	AS	NP-Small Value	Delegated to the Administrative Service											GoP		250,000.00		Preventive Maintenance, Repairs of SRWD vehicles
5-02-13-990	Other Property, Plant & Equipment	AS	NP-Small Value	Delegated to the Administrative Service											GoP		750,000.00		Repairs & Maintenance of WD Other Property & Equipment
5-02-13-030-04	Infrastructure Asset (Water Supply System)	AS	NP-Small Value	Delegated to the Administrative Service											GoP		150,000.00		Repairs & Maintenance of WD wells and reservoirs
I. Taxes, Insurance Premiums and Other Fees																			
5-02-15-030	Registration and Insurance of Motor Vehicles	AS	NP-Agency to Agency	Not Applicable										Jan.-Dec.	GoP		25,000.00		Registration and insurance coverage of SRWD vehicles

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5-02-15-030	Insurance of SRWD Properties	AS	NP-Agency to Agency	Not Applicable										GoP	250,000.00		Insurance of SRWD Properties including Office, Pumping Stations & Contents	
5-02-15-010	Taxes due to BIR	AS	NP-Agency to Agency	Not Applicable										GoP	1,700,000.00		Franchise Tax on Water Sales	
5-02-99-990	Other Maintenance and Operating Expenses	AS	NP-Small Value	Not Applicable										GoP	253,500.00		Water Analysis	
J. Traveling Expense																		
5-02-01-010	Traveling Expenses- Local	AS	NP-Small Value	Not Applicable										GoP	300,000.00		Traveling Expenses- Local	
5-02-01-020	Traveling Expenses- Foreign	AS	NP-Small Value	Not Applicable										GoP	150,000.00		Traveling Expenses- Foreign	
K. Training Expense																		
5-02-02-010	Training Expenses for WD employees	AS	NP-Small Value	Not Applicable										GoP	1,035,000.00		Training Exp. for WD employees	
L. Extraordinary and Miscellaneous Expenses																		
5-02-10-030-01	Extraordinary Expenses	AS	NP-Small Value	Not Applicable										GoP	78,000.00		Extraordinary Expenses	
5-02-10-030-02	Miscellaneous Expenses	AS	NP-Small Value	Not Applicable										GoP	30,000.00		Miscellaneous Expenses	
M. Expansion/Improvement/Acquisition Projects																		
1-06-05-030	SCADA Equipment and Software for SRWD Pumping Stations and Command Center	AS	Public Bidding	First Quarter										GoP		3,500,000.00	SCADA for monitoring of PS	
50213040	Repaint of SRWD Office Building	AS	By Administration/SVP	First Quarter										GoP	1,500,000.00		Materials and Labor for repainting of SRWD Office Building	
1-06-98-990	Construction of 1 unit 2000 cu.m. Water Tank for Soledad Pumping Station	AS	Public Bidding	Second to Fourth Quarter										GoP		15,000,000.00	Proposed 2000 cu.m. Water Tank in Barangay Soledad	
1-06-98-990	Rehabilitation/Improvement of Pipeline along Santa Rosa Town Proper	AS	Public Bidding	Second to Fourth Quarter										GoP		25,000,000.00	Pipeline Rehabilitation along Santa Rosa Town Proper	
1-06-05-990/ 1-06-98-990	Proposed Repair / Improvement of Pumping Stations & SRWD Facilities	AS	NP-Small Value	Not Applicable										GoP		1,500,000.00	Replacement of Unserviceable Pumping Station Equipment	
													-	40,717,980.00	45,000,000.00			

Prepared by:


VICTORIA N. MARIANO
Division Manager B

Recommending Approval:

Approved
 Disapproved


ENGR. JOEL FELIX H. BERNARDO
General Manager