

SANTA ROSA (N.E.) WATER DISTRICT
Santa Rosa-Fort Magsasay Road, Brgy. Rizal, Santa Rosa, Nueva Ecija

CY 2021 INDICATIVE ANNUAL PROCUREMENT PLAN

Code	Program/Activity/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget PhP			Remarks/Activity (Brief Description of Program/Project)
				Pre-pro Conf	Ads/Post of ITB	Pre-Bid Conf	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance Turnover		PS	MOOE	CO	
A. Professional Services																			
5-02-12-030	Security Services	AS	Public Bidding	With approved Contract. To renew the services of the existing service provider.								Jan.-Dec.		COB		1,800,000.00		Security Services for SRWD	
5-02-11-010	Legal Services	AS	Not Applicable	To be procured as the need arises.								Jan.-Dec.		COB		30,000.00		Legal Services for SRWD	
5-02-11-020	Auditing Services	AS	NP-Agency to Agency	To be procured as scheduled by the Commission on Audit										COB		250,000.00		Auditing Services for SRWD	
5-02-11-030	Consultancy Services	AS	NP-Small Value	Not Applicable								Jan.-Dec.		COB		250,000.00		Consultancy Services for ISO Certification of SRWD	
B. Supplies and Materials																			
5-02-03-010	Common Use Supplies and Equipment	AS	NP-Agency to Agency	To be procured on a quarterly basis by the Administrative Service.										COB		500,000.00		Common use Office and Janitorial Cleaning supplies available at the Procurement Service	
5-02-03-020	Accountable Forms	AS	NP-Agency to Agency	To be procured as the need arises by the Administrative Services.								Jan.-Dec.		COB		10,000.00		Checks issued by SRWD	
5-02-03-210	Semi-Expendable Machinery & Equipment Expenses		NP-Small Value	To be procured as the need arises by the Administrative Services.								Jan.-Dec.		COB		100,000.00		Machinery & Equipment below P15,000	
5-02-03-220	Semi-Expendable Furniture & Fixture Expenses		NP-Small Value	To be procured as the need arises by the Administrative Services.								Jan.-Dec.		COB		50,000.00		Furniture & Fixtures below P15,000	
5-02-99-090	Chlorine	AS	NP-Small Value	Quarterly										COB		750,000.00		Chlorination and water analysis requirements of SRWD.	
5-02-03-090	Petroleum, Oil and Lubricants	AS	Direct Contracting	To be procured as the need arises.								Jan.-Dec.		COB		1,200,000.00		Supply of Petroleum, Oil and Lubricants of SRWD vehicles and Generator Sets	
5-02-03-990	Service Connection Materials/Fittings	AS	Public Bidding/Small Value	Quarterly										COB		6,000,000.00		Construction Materials Inventory for service connections of SRWD.	
5-02-03-990	Water Meters	AS	Public Bidding	Quarterly										COB		2,715,000.00		Water Meters for new service connections of SRWD	
C. Utilities																			
5-02-04-010	Water Utility Expenses		Direct Contracting	Not Applicable								Jan.-Dec.		COB		10,350,000.00		Bulk Water Supply	
5-02-04-020	Electricity Services	AS	Direct Contracting	Not Applicable								Jan.-Dec.		COB		12,000,000.00		SRWD Office and Pumping Stations' Power Supply	
D. Communication																			
Telecommunication Services																			
5-02-05-020-02	a. Landline	AS	Not Applicable	To renew the services of existing service provider.								Jan.-Dec.		COB		30,000.00		SRWD Office telephone requirement	
5-02-05-020-01	b. Cellular Phone Lines	AS	Not Applicable	To renew the services of existing service provider.								Jan.-Dec.		COB		100,000.00		Provision for cellular phone lines for SRWD officials	
5-02-05-030	c. Wireless Broadband Services	AS	Not Applicable	To renew the services of existing service provider.								Jan.-Dec.		COB		75,000.00		Unlimited wireless broadband connection of SRWD Office	
E. Advertising																			
5-02-99-010	Publication/Posting of Notices in Newspaper / Gazette	AS	NP-Small Value	Delegated to the Administrative Service								Jan.-Dec.		COB		30,000.00		Publication requirements of SRWD	
5-02-99-010	SRWD Raffle for Concessionaires	AS	NP-Small Value	Delegated to the Administrative Service								Dec.		COB		500,000.00		Annual SRWD Raffle for concessionaires	

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F. Rent/Subscription																			
5-02-99-050	Pumping Station Site (owned by the Municipality), Brgy. Rizal	AS	NP-Agency to Agency	Not Applicable											COB		72,000.00		Rental of pumping station site in Brgy. Rizal
5-02-99-050	Well, Brgy. Malacañang	AS	Direct Contracting	Not Applicable											COB		52,200.00		Rental of existing well in Brgy. Malacañang
5-02-99-050	Office Space, Brgy. Mapalad	AS	Direct Contracting	Not Applicable											COB		92,160.00		Rental of Brgy. Mapalad Office
5-02-05-040	Cable, Satellite, Telegraph and Radio	AS	Direct Contracting	Not Applicable											COB		10,000.00		Monthly Subscription of cable TV services of SRWD office and pumping station.
5-02-99-060	Membership Dues and Contribution to Organization	AS	NP-Agency to Agency	Not Applicable											COB		60,000.00		Annual Membership Dues to various WD Organization
5-02-99-070	Newspapers & Magazines	AS	NP-Small Value	Delegated to the Administrative Service											COB		15,000.00		Daily subscription of newspaper for SRWD Office.
G. Representation																			
5-02-99-030	Representation Expense	AS	NP-Small Value	Not Applicable											COB		500,000.00		Expenses for official meetings/conferences/other expenses incurred in connection with improving the general image of the Water District
H. Repair and Maintenance																			
5-02-13-030-05	Infrastructure Asset (Power Supply System)	AS	NP-Small Value	Delegated to the Administrative Service											COB		100,000.00		Repairs & Maintenance of WD Electrification, Power & Energy Structures
5-02-13-040	Office Building and Other Structures	AS	NP-Small Value	Delegated to the Administrative Service											COB		750,000.00		Repairs & Maintenance of WD Office Building
5-02-13-050	Office Equipment	AS	NP-Small Value	Delegated to the Administrative Service											COB		50,000.00		Repairs & Maintenance of WD Office Equipment
5-02-13-070	Furnitures and Fixtures	AS	NP-Small Value	Delegated to the Administrative Service											COB		10,000.00		Repairs & Maintenance of WD Furnitures & Fixtures
5-02-13-050-03	Information & Communication Technology Equipment	AS	NP-Small Value	Delegated to the Administrative Service											COB		50,000.00		Repairs & Maintenance of WD IT & Communication Equipment
5-02-13-050-99	Other Machinery and Equipment	AS	NP-Small Value	Delegated to the Administrative Service											COB		300,000.00		Repairs & Maintenance of WD Other Machineries & Equipment
5-02-13-060	Transportation Equipment	AS	NP-Small Value	Delegated to the Administrative Service											COB		250,000.00		Preventive Maintenance, Repairs of SRWD vehicles
5-02-13-990	Other Property, Plant & Equipment	AS	NP-Small Value	Delegated to the Administrative Service											COB		1,000,000.00		Repairs & Maintenance of WD Other Property & Equipment
5-02-13-030-04	Infrastructure Asset (Water Supply System)	AS	NP-Small Value	Delegated to the Administrative Service											COB		100,000.00		Repairs & Maintenance of WD wells and reservoirs
I. Taxes, Insurance Premiums and Other Fees																			
5-02-15-030	Registration and Insurance of Motor Vehicles	AS	NP-Agency to Agency	Not Applicable											COB		25,000.00		Registration and insurance coverage of SRWD vehicles
5-02-15-030	Insurance of SRWD Properties	AS	NP-Agency to Agency	Not Applicable											COB		250,000.00		Insurance of SRWD Properties including Office, Pumping Stations & Contents
5-02-15-010	Taxes due to BIR	AS	NP-Agency to Agency	Not Applicable											COB		1,700,000.00		Franchise Tax on Water Sales
5-02-99-990	Other Maintenance and Operating Expenses	AS	NP-Small Value	Not Applicable											COB		253,500.00		Water Analysis

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J. Traveling Expense																				
5-02-01-010	Traveling Expenses- Local	AS	NP-Small Value	Not Applicable											COB		300,000.00		Traveling Expenses- Local	
5-02-01-020	Traveling Expenses- Foreign	AS	NP-Small Value	Not Applicable											COB		150,000.00		Traveling Expenses- Foreign	
K. Training Expense																				
5-02-02-010	Training Expenses for WD employees	AS	NP-Small Value	Not Applicable											COB		1,035,000.00		Training Exp. for WD employees	
L. Extraordinary and Miscellaneous Expenses																				
5-02-10-030-01	Extraordinary Expenses	AS	NP-Small Value	Not Applicable											COB		78,000.00		Extraordinary Expenses	
5-02-10-030-02	Miscellaneous Expenses	AS	NP-Small Value	Not Applicable											COB		30,000.00		Miscellaneous Expenses	
M. Expansion/Improvement/Acquisition Projects																				
1-06-03-110	Rehabilitation of Brgy. Rizal Pump House	Eng'g & Maint./ Production	NP-Small Value Procurement		1/11/2021	N/A	1/18/2021	N/A	N/A	1/21/2021	N/A	2/8/2021	6/14/2021	6/15/2021	COB			720,000.00	Rehab of Pump House due to structural failure	
1-06-07-010	Supply, Delivery and Installation of Modular Partition for SRWD Office	SRWD	NP-Small Value Procurement		2/8/2021	N/A	2/15/2021	N/A	N/A	2/18/2021	2/28/2021	3/3/2021	4/5/2021	4/6/2021	COB			900,000.00	Procurement of Office Partitions	
1-06-03-110	Supply and Delivery of HDPE Pipes and Fittings for Main Line Improvement along Santa Rosa Town Proper	Eng'g & Maint./ SRWD	Competitive Bidding	January-December 2021											Loan			25,000,000.00	Procurement of various HDPE Pipes and fittings, pipe laying works	
1-06-03-110	Supply of Labor and Materials for the Construction of 2000 cu.m. Water Storage Tank at Brgy. Soledad Pumping Station	Eng'g & Maint./ Production	Competitive Bidding	January-June 2021											Loan			15,000,000.00	Construction of 2000 cu.m. Steel Storage Tank, supply of labor and materials	
1-06-05-990	Supply, Delivery and Installation of Sand Filtration System at Brgy. La Fuente Pumping Station	Production	NP-Small Value Procurement		4/5/2021	N/A	4/12/2021	N/A	N/A	4/17/2021	4/20/2021	4/23/2021	5/3/2021	5/10/2021	COB			400,000.00	Sand Separator for La Fuente Deep Well	
1-06-01-010	Lot Acquisition for SRWD Septage Treatment Plant	SRWD	Negotiated Procurement	January-June 2021											Loan			3,000,000.00	Lot acquisition for SRWD Septage Treatment Plant	
1-06-05-990/ 1-06-03-110	Proposed Repair / Improvement of Pumping Stations & SRWD Facilities	Production	NP-Small Value Procurement	January-December 2021											COB			1,000,000.00	Replacement of Unserviceable Pumping Station Equipment	
																-		43,972,860.00	46,020,000.00	

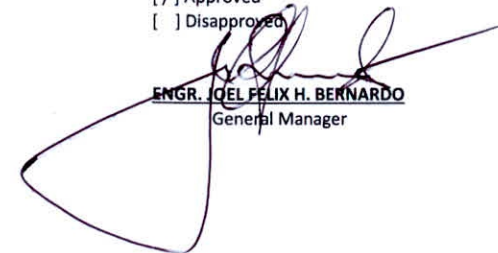
Prepared by:



VICTORIA N. MARIANO
Division Manager B

Recommending Approval:

[/] Approved
[] Disapproved



ENGR. JOEL FELIX H. BERNARDO
General Manager