

SANTA ROSA (N.E.) WATER DISTRICT
Santa Rosa-Fort Magsasay Road, Brgy. Rizal, Santa Rosa, Nueva Ecija

CY 2023 INDICATIVE ANNUAL PROCUREMENT PLAN

| Code (PAP) | Procurement Project | PMO/ End-User | Is this an Early Procurement Activity? (Yes/No) | Mode of Procurement | Schedule for Each Procurement Activity | | | | Source of Funds | Estimated Budget (Php) | | | Remarks (Brief description of Project) |
|-----------------------------------|---|------------------|---|----------------------------|--|--------------------------------|-----------------|------------------|--------------------|------------------------|------|---|---|
| | | | | | Advertisement/ Posting of IBREI | Submission/ Opening of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| A. Professional Services | | | | | | | | | | | | | |
| 5-02-12-030 | Security Services | AS | NO | Public Bidding | | Jan.-Dec. | | COB | 2,600,000.00 | 2,600,000.00 | 0.00 | Security Services for SRWD | |
| 5-02-11-010 | Legal Services | AS | NO | Not Applicable | | Jan.-Dec. | | COB | 50,000.00 | 50,000.00 | 0.00 | Legal Services for SRWD | |
| 5-02-11-020 | Auditing Services | AS | NO | NP-Agency to Agency | | Jan.-Dec. | | COB | 400,000.00 | 400,000.00 | 0.00 | Auditing Services for SRWD | |
| 5-02-11-030 | Consultancy Services | AS | NO | NP-Small Value | | Jan.-Dec. | | COB | 250,000.00 | 250,000.00 | 0.00 | Consultancy Services for ISO Surveillance Audit of SRWD | |
| B. Supplies and Materials | | | | | | | | | | | | | |
| 5-02-03-010 | Common Use Supplies and Equipment | AS | NO | NP-Agency to Agency | | Jan.-Dec. | | COB | 500,000.00 | 500,000.00 | 0.00 | Common use Office and Janitorial Cleaning supplies available at the Procurement Service | |
| 5-02-03-020 | Accountable Forms | AS | NO | NP-Agency to Agency | | Jan.-Dec. | | COB | 10,000.00 | 10,000.00 | 0.00 | Checks issued by SRWD | |
| 5-02-03-210 | Semi-Expendable Machinery & Equipment Expenses | AS | NO | NP-Small Value | | Jan.-Dec. | | COB | 200,000.00 | 200,000.00 | 0.00 | Machinery & Equipment below P15,000 | |
| 5-02-03-220 | Semi-Expendable Furniture & Fixture Expenses | AS | NO | NP-Small Value | | Jan.-Dec. | | COB | 200,000.00 | 200,000.00 | 0.00 | Furniture & Fixtures below P15,000 | |
| 5-02-99-090 | Chlorine | AS | NO | NP-Small Value | | Jan.-Dec. | | COB | 1,000,000.00 | 1,000,000.00 | 0.00 | Chlorination and water analysis requirements of SRWD. | |
| 5-02-03-090 | Petroleum, Oil and Lubricants | AS | NO | Direct Contracting | | Jan.-Dec. | | COB | 1,200,000.00 | 1,200,000.00 | 0.00 | Supply of Petroleum, Oil and Lubricants of SRWD vehicles and Generator Sets | |
| 5-02-03-990 | Service Connection Materials/Fittings | AS | NO | Public Bidding/Small Value | | Jan.-Dec. | | COB | 3,800,000.00 | 3,800,000.00 | 0.00 | Construction Materials Inventory for service connections of SRWD. | |
| 5-02-03-990 | Water Meters | AS | NO | Public Bidding | | Jan.-Dec. | | COB | 2,250,000.00 | 2,250,000.00 | 0.00 | Water Meters for new service connections of SRWD | |
| C. Utilities | | | | | | | | | | | | | |
| 5-02-09-010 | Generation, Transmission and Distribution Exp. | Production | NO | Direct Contracting | | Jan.-Dec. | | COB | 12,420,000.00 | 12,420,000.00 | 0.00 | Bulk Water Supply | |
| D. Utilities | | | | | | | | | | | | | |
| 5-02-04-020 | Electricity Services | AS | NO | Direct Contracting | | Jan.-Dec. | | COB | 10,500,000.00 | 10,500,000.00 | 0.00 | SRWD Office and Pumping Stations' Power Supply | |
| E. Communication | | | | | | | | | | | | | |
| Telecommunication Services | | | | | | | | | | | | | |
| 5-02-05-020-02 | a. Landline | AS | NO | Direct Contracting | | Jan.-Dec. | | COB | 25,000.00 | 25,000.00 | 0.00 | SRWD Office telephone requirement | |
| 5-02-05-020-01 | b. Cellular Phone Lines | AS | NO | Direct Contracting | | Jan.-Dec. | | COB | 100,000.00 | 100,000.00 | 0.00 | Provision for cellular phone lines for SRWD officials | |
| 5-02-05-030 | c. Wireless Broadband Services | AS | NO | Direct Contracting | | Jan.-Dec. | | COB | 135,000.00 | 135,000.00 | 0.00 | Unlimited wireless broadband connection of SRWD Office | |
| F. Advertising | | | | | | | | | | | | | |
| 5-02-99-010 | Publication/Posting of Notices in Newspaper / Gazette | AS | NO | NP-Small Value | | Jan.-Dec. | | COB | 30,000.00 | 30,000.00 | 0.00 | Publication requirements of SRWD | |
| 5-02-99-010 | SRWD Raffle for Concessionaires | AS | NO | NP-Small Value | | Jan.-Dec. | | COB | 500,000.00 | 500,000.00 | 0.00 | Annual SRWD Raffle for concessionaires | |
| G. Rent/Subscription | | | | | | | | | | | | | |
| 5-02-99-050 | Pumping Station Site (owned by the Municipality), Brgy. Rizal | AS | NO | NP-Agency to Agency | | Jan.-Dec. | | COB | 72,000.00 | 72,000.00 | 0.00 | Rental of pumping station site in Brgy. Rizal | |
| 5-02-99-050 | Well, Brgy. Malacañang | AS | NO | Direct Contracting | | Jan.-Dec. | | COB | 52,200.00 | 52,200.00 | 0.00 | Rental of existing well in Brgy. Malacañang | |
| 5-02-99-050 | Office Space, Brgy. Mapalad | AS | NO | Direct Contracting | | Jan.-Dec. | | COB | 92,160.00 | 92,160.00 | 0.00 | Rental of Brgy. Mapalad Office | |
| 5-02-05-040 | Cable, Satellite, Telegraph and Radio | AS | NO | Direct Contracting | | Jan.-Dec. | | COB | 10,000.00 | 10,000.00 | 0.00 | Monthly Subscription of cable TV services of SRWD office and pumping station. | |
| 5-02-99-060 | Membership Dues and Contribution to Organization | AS | NO | NP-Agency to Agency | | Jan.-Dec. | | COB | 50,000.00 | 50,000.00 | 0.00 | Annual Membership Dues to various WD Organization | |
| 5-02-99-070 | Newspapers & Magazines | AS | NO | NP-Small Value | | Jan.-Dec. | | COB | 15,000.00 | 15,000.00 | 0.00 | Daily subscription of newspaper for SRWD Office. | |

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|--|--|---------------------|---|----------------------------|--|----------------------------|-----------------|------------------|-----------------|------------------------|--------------|------------|---|
| | | | | | Advertisement/Posting of IB/REI | Submission/Opening of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| H. Representation | | | | | | | | | | | | | |
| 5-02-99-030 | Representation Expense | AS | NO | NP-Small Value | | Jan.-Dec. | | | COB | 600,000.00 | 600,000.00 | 0.00 | Expenses for official meetings/conferences/other expenses incurred in connection with improving the general image of the Water District |
| I. Repair and Maintenance | | | | | | | | | | | | | |
| 5-02-13-030-05 | Infrastructure Asset (Power Supply System) | AS | NO | NP-Small Value | | Jan.-Dec. | | | COB | 50,000.00 | 50,000.00 | 0.00 | Repairs & Maintenance of WD Electrification, Power & Energy Structures |
| 5-02-13-040 | Office Building and Other Structures | AS | NO | NP-Small Value | | Jan.-Dec. | | | COB | 200,000.00 | 200,000.00 | 0.00 | Repairs & Maintenance of WD Office Building |
| 5-02-13-050 | Office Equipment | AS | NO | NP-Small Value | | Jan.-Dec. | | | COB | 50,000.00 | 50,000.00 | 0.00 | Repairs & Maintenance of WD Office Equipment |
| 5-02-13-070 | Furnitures and Fixtures | AS | NO | NP-Small Value | | Jan.-Dec. | | | COB | 10,000.00 | 10,000.00 | 0.00 | Repairs & Maintenance of WD Furnitures & Fixtures |
| 5-02-13-050-03 | Information & Communication Technology Equipment | AS | NO | NP-Small Value | | Jan.-Dec. | | | COB | 25,000.00 | 25,000.00 | 0.00 | Repairs & Maintenance of WD IT & Communication Equipment |
| 5-02-13-050-07 | Communication Equipment | AS | NO | NP-Small Value | | Jan.-Dec. | | | COB | 10,000.00 | 10,000.00 | 0.00 | Repairs & Maintenance of WD IT & Communication Equipment |
| 5-02-13-050-99 | Other Machinery and Equipment | AS | NO | NP-Small Value | | Jan.-Dec. | | | COB | 500,000.00 | 500,000.00 | 0.00 | Repairs & Maintenance of WD Other Machineries & Equipment |
| 5-02-13-060 | Transportation Equipment | AS | NO | NP-Small Value | | Jan.-Dec. | | | COB | 250,000.00 | 250,000.00 | 0.00 | Preventive Maintenance, Repairs of SRWD vehicles |
| 5-02-13030-11 | Plant-Utility Plant in Service | AS | NO | NP-Small Value | | Jan.-Dec. | | | COB | 600,000.00 | 600,000.00 | 0.00 | Repairs & Maintenance of WD Other Property & Equipment |
| 5-02-13-030-04 | Infrastructure Asset (Water Supply System) | AS | NO | NP-Small Value | | Jan.-Dec. | | | COB | 150,000.00 | 150,000.00 | 0.00 | Repairs & Maintenance of WD wells and reservoirs |
| J. Taxes, Insurance Premiums and Other Fees | | | | | | | | | | | | | |
| 5-02-15-030 | Registration and Insurance of Motor Vehicles | AS | NO | NP-Agency to Agency | | Jan.-Dec. | | | COB | 50,000.00 | 50,000.00 | 0.00 | Registration and insurance coverage of SRWD vehicles |
| 5-02-15-030 | Insurance of SRWD Properties | AS | NO | NP-Agency to Agency | | Jan.-Dec. | | | COB | 200,000.00 | 200,000.00 | 0.00 | Insurance of SRWD Properties including Office, Pumping Stations & Contents |
| 5-02-15-010 | Taxes due to BIR | AS | NO | NP-Agency to Agency | | Jan.-Dec. | | | COB | 1,755,000.00 | 1,755,000.00 | 0.00 | Franchise Tax on Water Sales |
| 5-02-99-990 | Other Maintenance and Operating Expenses | AS | NO | NP-Small Value | | Jan.-Dec. | | | COB | 253,500.00 | 253,500.00 | 0.00 | Water Analysis |
| K. Travelling Expense | | | | | | | | | | | | | |
| 5-02-01-010 | Traveling Expenses- Local | AS | NO | NP-Small Value | | Jan.-Dec. | | | COB | 200,000.00 | 200,000.00 | 0.00 | Traveling Expenses- Local |
| 5-02-01-020 | Traveling Expenses- Foreign | AS | NO | NP-Small Value | | Jan.-Dec. | | | COB | 150,000.00 | 150,000.00 | 0.00 | Traveling Expenses- Foreign |
| L. Training Expense | | | | | | | | | | | | | |
| 5-02-02-010 | Training Expenses for WD employees | AS | NO | Competitive Bidding | | Jan.-Dec. | | | COB | 525,000.00 | 525,000.00 | 0.00 | Training Exp. for WD employees |
| M. Extraordinary and Miscellaneous Expenses | | | | | | | | | | | | | |
| 5-02-10-030-01 | Extraordinary Expenses | AS | NO | Competitive Bidding | | Jan.-Dec. | | | COB | 78,000.00 | 78,000.00 | 0.00 | Extraordinary Expenses |
| 5-02-10-030-02 | Miscellaneous Expenses | AS | NO | Competitive Bidding | | Jan.-Dec. | | | COB | 30,000.00 | 30,000.00 | 0.00 | Miscellaneous Expenses |
| N. Expansion/Improvement/Acquisition Projects | | | | | | | | | | | | | |
| 1-06-05-990 | Supply, Delivery and Installation of Electromechanical Equipment at Tagpos Pumping Station | Eng'g & Maint./SRWD | NO | NP-Small Value Procurement | Jan. 2-6, 2023 | January 6, 2023 | Jan. 10, 2023 | Jan. 11, 2023 | COB | 700,000.00 | 0.00 | 700,000.00 | Procurement of electromechanical equipment for Tagpos Pumping Station |
| 1-06-05-990 | Supply, Delivery and Installation of Generator Set at Tagpos Pumping Station | Eng'g & Maint./SRWD | NO | NP-Small Value Procurement | Jan. 2-6, 2023 | January 6, 2023 | Jan. 10, 2023 | Jan. 11, 2023 | COB | 700,000.00 | 0.00 | 700,000.00 | Procurement of generator set for Tagpos Pumping Station |

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|-------------|---|----------------------------|---|----------------------------|--|--------------------------------|-----------------|------------------|--------------------|------------------------|------|--------------|--|
| | | | | | Advertisement/ Posting of IB/REI | Submission/ Opening of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| 1-06-03-010 | Supply of Labor and Materials for the Construction of Tagpos Pumping Station | Eng'g & Maint./ SRWD | NO | NP-Small Value Procurement | Jan. 2-6, 2023 | January 6, 2023 | Jan. 10, 2023 | Jan. 11, 2023 | COB | 700,000.00 | 0.00 | 700,000.00 | Construction of Tagpos Pumping Station |
| 1-06-03-010 | Supply and Delivery of HDPE Pipes and Fittings for Installation of Water Supply Line at Sitio Tumana, Brgy. La Fuente | SRWD | NO | Competitive Bidding | Jan. 17-24, 2023 | February 8, 2023 | February 2023 | February 2023 | COB | 3,200,000.00 | 0.00 | 3,200,000.00 | Procurement of various HDPE Pipes and fittings |
| 1-06-05-990 | Supply, Delivery and Installation of Electromechanical Equipment at Sitio Tumana, Brgy. La Fuente Pumping Station | SRWD | NO | Competitive Bidding | Feb. 2023 | February 2023 | March 2023 | March 2023 | COB | 2,110,000.00 | 0.00 | 2,110,000.00 | Procurement of electromechanical equipment for Sitio Tumana, Brgy. La Fuente Pumping Station |
| 1-06-05-990 | Supply, Delivery and Installation of Generator Set at Sitio Tumana, Brgy. La Fuente Pumping Station | SRWD | NO | Competitive Bidding | Feb. 2023 | February 2023 | March 2023 | March 2023 | COB | 810,000.00 | 0.00 | 810,000.00 | Procurement of generator set for Sitio Tumana, Brgy. La Fuente Pumping Station |
| 1-06-03-010 | Supply of Labor and Materials for the Construction of Pump House and Fence at Sitio Tumana, Brgy. La Fuente | SRWD | NO | NP-Small Value Procurement | Feb. 2023 | February 2023 | March 2023 | March 2023 | COB | 1,026,000.00 | 0.00 | 1,026,000.00 | Construction of Pump House and Fence, supply of labor and materials at Sitio Tumana, Brgy. La Fuente Pumping Station |
| 1-06-03-010 | Site Development at Sitio Tumana, Brgy. La Fuente | SRWD | NO | NP-Small Value Procurement | Feb. 2023 | February 2023 | March 2023 | March 2023 | COB | 500,000.00 | 0.00 | 500,000.00 | Procurement of various HDPE Pipes and fittings |
| 1-06-03-010 | Supply of Labor and Materials for the Construction of 500 cu.m. Water Storage Tank at Sitio Tumana, Brgy. La Fuente | Eng'g & Maint./ Production | NO | Competitive Bidding | March 1-8, 2023 | March 21, 2023 | April 2023 | April 2023 | COB | 7,500,000.00 | 0.00 | 7,500,000.00 | Construction of 500 cu.m. Steel Storage Tank, supply of labor and materials |
| 1-06-05-990 | Supply and Delivery & Installation of Commercial Solar Panels for SRWD Office | SRWD | NO | Competitive Bidding | March 1-7, 2023 | March 21, 2023 | March 2023 | April 2023 | COB | 2,000,000.00 | 0.00 | 2,000,000.00 | Procurement of solar energy panels for SRWD Office |
| 1-06-05-990 | Supply and Delivery of Test Bench for water meter testing | SRWD | NO | Competitive Bidding | April 4-9, 2023 | April 11, 2023 | April 2023 | April 2023 | COB | 1,000,000.00 | 0.00 | 1,000,000.00 | Procurement of test bench for water meter testing |
| 1-06-05-990 | Supply and Delivery of ultrasonic Flow Meter | SRWD | NO | Competitive Bidding | June 1-8, 2023 | June 9, 2023 | June 2023 | June 2023 | COB | 1,000,000.00 | 0.00 | 1,000,000.00 | Procurement of ultrasonic Flow Meter |
| 1-06-06-010 | Supply and Delivery of 5 units Motorcycle with sidecar | SRWD | NO | NP-Small Value Procurement | Jul-Dec 2023 | Jul-Dec 2023 | Jul-Dec 2023 | Jul-Dec 2023 | COB | 508,000.00 | 0.00 | 508,000.00 | Procurement of 5 units Motorcycle with sidecar |

Prepared by:

Recommending Approval:


VICTORIA N. MARIANO
Division Manager B

[/] Approved
[] Disapproved


ENGR. JOEL FELIX H. BERNARDO
General Manager