

**SANTA ROSA (N.E.) WATER DISTRICT**  
Santa Rosa-Fort Magsasay Road, Brgy. Rizal, Santa Rosa, Nueva Ecija

**CY 2024 INDICATIVE ANNUAL PROCUREMENT PLAN**

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5-02-05-040	Cable, Satellite, Telegraph and Radio	AS	NO	Direct Contracting			Jan.-Dec.		COB	10,000.00	10,000.00	0.00	Monthly Subscription of cable TV services of SRWD office and pumping station.
5-02-99-060	Membership Dues and Contribution to Organization	AS	NO	NP-Agency to Agency			Jan.-Dec.		COB	100,000.00	100,000.00	0.00	Annual Membership Dues to various WD Organization
5-02-99-070	Newspapers & Magazines	AS	NO	NP-Small Value			Jan.-Dec.		COB	15,000.00	15,000.00	0.00	Daily subscription of newspaper for SRWD Office.
<b>H. Representation</b>													
5-02-99-030	Representation Expense	AS	NO	NP-Small Value			Jan.-Dec.		COB	800,000.00	800,000.00	0.00	Expenses for official meetings/conferences/other expenses incurred in connection with improving the general image of the Water District
<b>I. Repair and Maintenance</b>													
5-02-13-030-05	Infrastructure Asset (Power Supply System)	AS	NO	NP-Small Value			Jan.-Dec.		COB	50,000.00	50,000.00	0.00	Repairs & Maintenance of WD Electrification, Power & Energy Structures
5-02-13-040	Office Building and Other Structures	AS	NO	NP-Small Value			Jan.-Dec.		COB	250,000.00	250,000.00	0.00	Repairs & Maintenance of WD Office Building
5-02-13-050	Office Equipment	AS	NO	NP-Small Value			Jan.-Dec.		COB	50,000.00	50,000.00	0.00	Repairs & Maintenance of WD Office Equipment
5-02-13-070	Furnitures and Fixtures	AS	NO	NP-Small Value			Jan.-Dec.		COB	10,000.00	10,000.00	0.00	Repairs & Maintenance of WD Furnitures & Fixtures
5-02-13-050-03	Information & Communication Technology Equipment	AS	NO	NP-Small Value			Jan.-Dec.		COB	50,000.00	50,000.00	0.00	Repairs & Maintenance of WD IT & Communication Equipment
5-02-13-050-07	Communication Equipment	AS	NO	NP-Small Value			Jan.-Dec.		COB	10,000.00	10,000.00	0.00	Repairs & Maintenance of WD IT & Communication Equipment
5-02-13-050-99	Other Machinery and Equipment	AS	NO	NP-Small Value			Jan.-Dec.		COB	500,000.00	500,000.00	0.00	Repairs & Maintenance of WD Other Machineries & Equipment
5-02-13-060	Transportation Equipment	AS	NO	NP-Small Value			Jan.-Dec.		COB	300,000.00	300,000.00	0.00	Preventive Maintenance, Repairs of SRWD vehicles
5-02-13030-11	Plant-Utility Plant in Service	AS	NO	NP-Small Value			Jan.-Dec.		COB	1,000,000.00	1,000,000.00	0.00	Repairs & Maintenance of WD Other Property & Equipment
5-02-13-030-04	Infrastructure Asset (Water Supply System)	AS	NO	NP-Small Value			Jan.-Dec.		COB	50,000.00	50,000.00	0.00	Repairs & Maintenance of WD wells and reservoirs
<b>J. Taxes, Insurance Premiums and Other Fees</b>													
5-02-15-030	Registration and Insurance of Motor Vehicles	AS	NO	NP-Agency to Agency			Jan.-Dec.		COB	50,000.00	50,000.00	0.00	Registration and insurance coverage of SRWD vehicles
5-02-15-030	Insurance of SRWD Properties	AS	NO	NP-Agency to Agency			Jan.-Dec.		COB	200,000.00	200,000.00	0.00	Insurance of SRWD Properties including Office, Pumping Stations & Contents
5-02-15-010	Taxes due to BIR	AS	NO	NP-Agency to Agency			Jan.-Dec.		COB	1,850,000.00	1,850,000.00	0.00	Franchise Tax on Water Sales
5-02-99-990	Other Maintenance and Operating Expenses	AS	NO	NP-Small Value			Jan.-Dec.		COB	253,500.00	253,500.00	0.00	Water Analysis
<b>K. Traveling Expense</b>													
5-02-01-010	Traveling Expenses- Local	AS	NO	NP-Small Value			Jan.-Dec.		COB	500,000.00	500,000.00	0.00	Traveling Expenses- Local
5-02-01-020	Traveling Expenses- Foreign	AS	NO	NP-Small Value			Jan.-Dec.		COB	300,000.00	300,000.00	0.00	Traveling Expenses- Foreign
<b>L. Training Expense</b>													
5-02-02-010	Training Expenses for WD employees	AS	NO	Competitive Bidding			Jan.-Dec.		COB	700,000.00	700,000.00	0.00	Training Exp. for WD employees
<b>M. Extraordinary and Miscellaneous Expenses</b>													
5-02-10-030-01	Extraordinary Expenses	AS	NO	Competitive Bidding			Jan.-Dec.		COB	78,000.00	78,000.00	0.00	Extraordinary Expenses
5-02-10-030-02	Miscellaneous Expenses	AS	NO	Competitive Bidding			Jan.-Dec.		COB	30,000.00	30,000.00	0.00	Miscellaneous Expenses

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					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>A. Professional Services</b>													
5-02-12-030	Security Services	AS	NO	Public Bidding			Jan.-Dec.	COB	2,600,000.00	2,600,000.00	0.00	Security Services for SRWD	
5-02-11-010	Legal Services	AS	NO	Not Applicable			Jan.-Dec.	COB	50,000.00	50,000.00	0.00	Legal Services for SRWD	
5-02-11-020	Auditing Services	AS	NO	NP-Agency to Agency			Jan.-Dec.	COB	400,000.00	400,000.00	0.00	Auditing Services for SRWD	
5-02-11-030	Consultancy Services	AS	NO	NP-Small Value			Jan.-Dec.	COB	250,000.00	250,000.00	0.00	Consultancy Services for ISO Re-certification Audit of SRWD	
<b>B. Supplies and Materials</b>													
5-02-03-010	Common Use Supplies and Equipment	AS	NO	NP-Agency to Agency			Jan.-Dec.	COB	500,000.00	500,000.00	0.00	Common use Office and Janitorial Cleaning supplies available at the Procurement Service	
5-02-03-020	Accountable Forms	AS	NO	NP-Agency to Agency			Jan.-Dec.	COB	10,000.00	10,000.00	0.00	Checks issued by SRWD	
5-02-03-210	Semi-Expendable Machinery & Equipment Expenses	AS	NO	NP-Small Value			Jan.-Dec.	COB	500,000.00	500,000.00	0.00	Machinery & Equipment below P15,000	
5-02-03-220	Semi-Expendable Furniture & Fixture Expenses	AS	NO	NP-Small Value			Jan.-Dec.	COB	500,000.00	500,000.00	0.00	Furniture & Fixtures below P15,000	
5-02-99-090	Chlorine	AS	NO	NP-Small Value			Jan.-Dec.	COB	1,500,000.00	1,500,000.00	0.00	Chlorination and water analysis requirements of SRWD	
5-02-03-090	Petroleum, Oil and Lubricants	AS	NO	Direct Contracting			Jan.-Dec.	COB	1,750,000.00	1,750,000.00	0.00	Supply of Petroleum, Oil and Lubricants of SRWD vehicles and Generator Sets	
5-02-03-990	Service Connection Materials/Fittings	AS	NO	Public Bidding/Small Value			Jan.-Dec.	COB	4,500,000.00	4,500,000.00	0.00	Construction Materials Inventory for service connections of SRWD.	
5-02-03-990	Water Meters	AS	NO	Public Bidding			Jan.-Dec.	COB	2,250,000.00	2,250,000.00	0.00	Water Meters for new service connections of SRWD	
<b>C. Utilities</b>													
5-02-09-010	Generation, Transmission and Distribution Exp.	Production	NO	Direct Contracting			Jan.-Dec.	COB	14,490,000.00	14,490,000.00	0.00	Bulk Water Supply	
<b>D. Utilities</b>													
5-02-04-020	Electricity Services	AS	NO	Direct Contracting			Jan.-Dec.	COB	10,800,000.00	10,800,000.00	0.00	SRWD Office and Pumping Stations' Power Supply	
<b>E. Communication</b>													
<b>Telecommunication Services</b>													
5-02-05-020-02	a. Landline	AS	NO	Direct Contracting			Jan.-Dec.	COB	25,000.00	25,000.00	0.00	SRWD Office telephone requirement	
5-02-05-020-01	b. Cellular Phone Lines	AS	NO	Direct Contracting			Jan.-Dec.	COB	150,000.00	150,000.00	0.00	Provision for cellular phone lines for SRWD officials	
5-02-05-030	c. Wireless Broadband Services	AS	NO	Direct Contracting			Jan.-Dec.	COB	135,000.00	135,000.00	0.00	Unlimited wireless broadband connection of SRWD Office	
<b>F. Advertising</b>													
5-02-99-010	Publication/Posting of Notices in Newspaper / Gazette	AS	NO	NP-Small Value			Jan.-Dec.	COB	30,000.00	30,000.00	0.00	Publication requirements of SRWD	
5-02-99-010	SRWD Raffle for Concessionaires	AS	NO	NP-Small Value			Jan.-Dec.	COB	280,000.00	280,000.00	0.00	Annual SRWD Raffle for concessionaires	
<b>G. Rent/Subscription</b>													
5-02-99-050	Pumping Station Site (owned by the Municipality), Brgy. Rizal	AS	NO	NP-Agency to Agency			Jan.-Dec.	COB	72,000.00	72,000.00	0.00	Rental of pumping station site in Brgy. Rizal	
5-02-99-050	Well, Brgy. Malacañang	AS	NO	Direct Contracting			Jan.-Dec.	COB	69,600.00	69,600.00	0.00	Rental of existing well in Brgy. Malacañang	
5-02-99-050	Office Space, Brgy. Mapalad	AS	NO	Direct Contracting			Jan.-Dec.	COB	174,000.00	174,000.00	0.00	Rental of Brgy. Mapalad Office	
5-02-99-050	Pumping Station Site, Brgy. Tagpos	AS	NO	Direct Contracting			Jan.-Dec.	COB	60,000.00	60,000.00	0.00	Rental of existing well in Brgy. Tagpos	
5-02-99-050	Pumping Station Site, Brgy. Liwayway (Constancia Gaudiel)	AS	NO	Direct Contracting			Jan.-Dec.	COB	62,160.00	62,160.00	0.00	Rental of pumping station site in Brgy. Liwayway	

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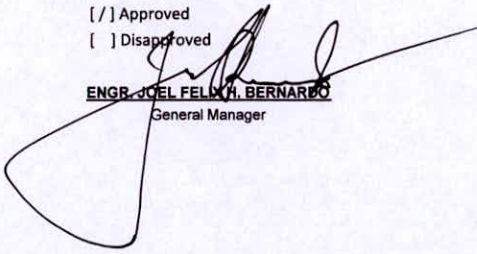
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					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>N. Expansion/Improvement/Acquisition Projects</b>													
1-06-03-110	Proposed Main Line Rehabilitation along Santa Rosa town proper	Eng'g & Maint./ SRWD	NO	Public Bidding (2022)	N/A	N/A	N/A	N/A	COB	8,000,000.00	0.00	8,000,000.00	Payment of Materials and Labor for Main Line Rehabilitation along Santa Rosa Town Proper
1-06-03-110	Supply of Labor and Materials for the Construction of 2000 cu.m. Water Storage Tank at Soledad pumping station	Eng'g & Maint./ SRWD	NO	Public Bidding	Feb. 5-12, 2024	Feb. 26, 2024	Mar. 11, 2024	Mar. 18, 2024	COB	15,000,000.00	0.00	15,000,000.00	Construction of 2000 cu.m. Steel Storage Tank, supply of labor and materials
1-06-05-990	Supply of electromechanical equipment for Water Storage Tank at Soledad pumping station	Eng'g & Maint./ SRWD	NO	Public Bidding	June 3-10, 2024	June 28, 2024	Jul. 15, 2024	Jul. 22, 2024	COB	3,000,000.00	0.00	3,000,000.00	Procurement of electromechanical equipment for Water Storage Tank at Soledad pumping station
1-06-03-110	Supply of Labor and Materials for the Construction of 500 cu.m. Water Storage Tank at So. Tumana, Brgy. La Fuente Pumping Station	Eng'g & Maint./ SRWD	NO	Public Bidding	Jan. 8-15, 2024	June 29, 2024	Feb. 15, 2024	Feb. 22, 2024	COB	6,500,000.00	0.00	6,500,000.00	Construction of 500 cu.m. Steel Storage Tank, supply of labor and materials
1-06-05-990	Supply of electromechanical equipment and generator set for Water Storage Tank at So. Tumana, Brgy. La Fuente Pumping Station	Eng'g & Maint./ SRWD	NO	Public Bidding	Jan. 8-15, 2024	June 29, 2024	Feb. 15, 2024	Feb. 22, 2024	COB	2,000,000.00	0.00	2,000,000.00	Procurement of electromechanical equipment and generator set for Water Storage Tank at Soledad pumping station
1-06-06-010	Supply and delivery of 5 units Motorcycle with sidecar	SRWD	NO	NP-Small Value Procurement	Jul-Dec 2024	Jul-Dec 2024	Jul-Dec 2024	Jul-Dec 2024	COB	600,000.00	0.00	600,000.00	Procurement of 5 units Motorcycle with sidecar

Prepared by:

Recommending Approval:

Approved  
 Disapproved

  
**ENGR. JOEL FELIX H. BERNARDO**  
General Manager

  
**JACQUELINE N. POBLETE**  
Sr. Corporate Accounts Analyst