



Republic of the Philippines
Santa Rosa (NE) Water District

Santa Rosa – Fort Magsaysay Road, Brgy. Rizal, Santa Rosa, Nueva Ecija
 (044) 940 – 6800; (044) 940 – 0142;
 E-mail Address: santarosa_wd@yahoo.com.ph
 Website: santarosawater.gov.ph



Excerpts from the minutes of the meeting of the Board of Directors, Sta. Rosa (NE) Water District, December 2, 2020.

PRESENT:

Dir. Fernando M. Espino, Jr.	Chairman
Dir. Luz S. Tuazon	Vice-Chairperson
Dir. Melinda V. Roque	Member
Dir. Vincent A. Marcelo	Member
Dir. Christopher G. Falller	Member
Engr. Joel Felix H. Bernardo	General Manager
Victoria N. Mariano	Secretary

ABSENT: None

Resolution No. 25, Series of 2020

SUBJECT: Approval of SRWD Budget for the Year 2021

WHEREAS, the General Manager submitted the final draft of the proposed budget of Santa Rosa (NE) Water District (SRWD) for the year 2021 in the total amount of **Eighty-Three Million Nine Hundred Seventy-Eight Thousand Nine Hundred Thirty-One Pesos & 59/100 (P83,978,931.59)** for Operational Expenses (PS/MOOE) and **Ten Million Nine Hundred Seventy Thousand Pesos (P10,970,000.00)** for Capital Expenditures;

WHEREAS, at least Five Percent (5%) of the Total Operating Budget of SRWD is set aside for Gender and Development (GAD) which shall be integrated in its programs, activities and projects;

WHEREAS, the proposed budget for the year 2021 on Operational Expenses (PS/MOOE) will be sourced from internally-generated funds while the Capital Expenditures will be sourced from the Retained Earnings of the District;

WHEREAS, after careful deliberation of this proposal, the Board of Directors is of the opinion that the items therein are attainable;

NOW THEREFORE, upon motion of Dir. Luz S. Tuazon seconded by Dir. Melinda V. Roque and concurred in by the other members of the Board;

RESOLVED, as it is hereby resolved to approve the Budget Proposal (Annexes) as submitted by the General Manager as the Approved Budget for the year 2021.

Approved unanimously.

Certified Correct:

VICTORIA N. MARIANO
 Secretary

Attested by:

FERNANDO M. ESPINO, JR.
 BOD Chairman

LUZ S. TUAZON
 BOD Vice-Chairperson

MELINDA V. ROQUE
 BOD Member

24
VINCENT A. MARCELO
 BOD Member

CHRISTOPHER G. FALLER
 BOD Member

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SANTA ROSA (N.E.) WATER DISTRICT

Santa Rosa, Nueva Ecija
 Tel No. (44)940-0142;(44)940-6800

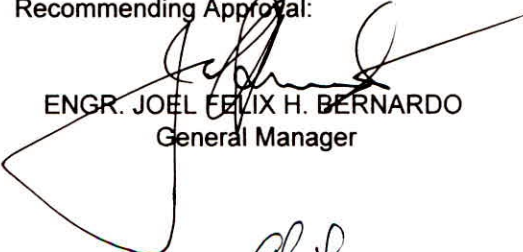
**Schedule of Operation Expenses
 Budget Year 2021**

Account No.	Account Name	Amount
5-01-01-010	Salaries and Wages-Regular	P 22,167,961.20
5-01-02-010	Personnel Economic Relief Allowance	1,704,000.00
5-01-02-020	Representation Allowance	342,000.00
5-01-02-030	Transportation Allowance	342,000.00
5-01-02-040	Clothing/Uniform Allowance	426,000.00
5-01-02-100	Honoraria-BODs' per Diem	1,184,880.00
5-01-02-120	Longevity Pay	45,000.00
5-01-02-150	Cash Gift	355,000.00
5-01-02-140	Year End Bonus	1,847,330.10
5-01-03-010	Life and Retirement Insurance Premiums	2,660,155.34
5-01-03-020	PAG-IBIG Contributions	85,200.00
5-01-03-030	PHILHEALTH Contributions	333,737.88
5-01-03-040	Employees Compensation Insurance Premiums	85,200.00
5-01-04-020	Retirement Gratuity	1,250,000.00
5-01-04-990	Other Personnel Benefits	3,955,252.85
5-02-01-010	Traveling Expenses-Local	200,000.00
5-02-01-020	Traveling Expenses-Foreign	150,000.00
5-02-02-010	Training Expenses	710,000.00
5-02-03-010	Office Supplies Expenses	450,000.00
5-02-03-020	Accountable Forms Expense	6,120.00
5-02-03-090	Fuel, Oil, and Lubricants Expenses	1,100,000.00
5-02-03-210	Semi-expendable Machinery & Equipment Expenses	100,000.00
5-02-03-220	Semi-expendable Furniture & Fixture Expenses	200,000.00
5-02-03-270	Other Supplies and Materials Expenses	200,000.00
5-02-03-990	Supplies and Materials for Water Sytem Operations Expenses	5,661,000.00
5-02-04-010	Water Utility Expense	10,350,000.00
5-02-04-020	Electricity Expenses	10,800,000.00
5-02-05-020-01	Telephone Expenses-Mobile	100,000.00
5-02-05-020-02	Telephone Expenses-Landline	25,000.00
5-02-05-030	Internet Subscription Expense	133,320.00
5-02-05-040	Cable, Satellite, Telegraph and Radio Expenses	10,000.00
5-02-99-060	Membership Dues and Contribution to Organizations	50,000.00
5-02-99-010	Advertising, Promotional & Marketing Expenses	530,000.00
5-02-99-050	Rent/Lease Expenses	216,360.00
5-02-99-030	Representation Expenses	600,000.00
5-02-99-070	Subscription Expenses	15,000.00
5-02-11-010	Legal Services	50,000.00
5-02-11-020	Auditing Services	250,000.00
5-02-11-030	Consultancy Services	200,000.00
5-02-12-030	Security Services	2,340,000.00
5-02-10-030-01	Extraordinary Expenses	78,000.00
5-02-10-030-02	Miscellaneous Expenses	30,000.00
5-02-15-010	Taxes, Duties and Licenses	1,717,229.90
5-02-15-030	Insurance Expenses	250,000.00
5-02-99-990	Other Maintainance and Operating Expenses	253,500.00
Total Operating Expenses		73,559,247.27

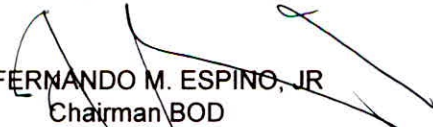
Prepared By:



 VICTORIA N. MARIANO
 Div. Manager, Finance & Commercial


Recommending Approval:


 ENGR. JOEL FELIX H. BERNARDO
 General Manager

Approved by:


 FERNANDO M. ESPINO, JR.
 Chairman BOD


 LUZ S. TUAZON
 Vice Chairman


 MELINDA V. ROQUE
 Member


 VINCENT A. MARCELO
 Member


 CHRISTOPHER G. FALLER
 Member

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**Schedule of Maintenance Expenses
 Budget Year 2021**

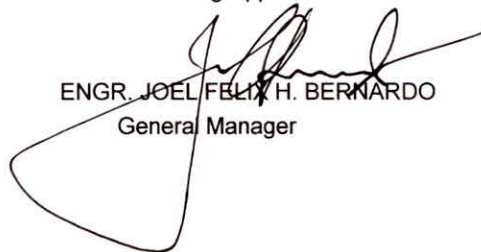
Acct. No.	Account Name	Amount
5-02-13-030-05	Repairs and Maint.-Infrastrcture Asset (Power Supply System)	50,000.00
5-02-13-040	Repairs and Maint.-Buildings & Other Sturctures (Building)	500,000.00
5-02-13-050	Repairs and Maint.-Machinery & Equipment (Office Equipment)	50,000.00
5-02-13-070	Repairs and Maint.-Furnitures and Fixtures	10,000.00
5-02-13-050-03	Repairs and Maint.-Machinery & Equipment (Information & Communication Technology Equipt.)	25,000.00
5-02-13-050-07	Repairs and Maint.-Machinery & Equipment (Communication Equipt.)	10,000.00
5-02-13-050-99	Repairs and Maint.-Machinery & Equipment (Other Machinery & Equipment)	500,000.00
5-02-13-060	Repairs and Maint.-Transportation Equipment	250,000.00
5-02-13-990	Repairs and Maint.-Other Property,Plant & Equipment	1,000,000.00
5-02-13-030-04	Repairs and Maint.-Infrastructure Asset (Water Supply System)	150,000.00
TOTAL		2,545,000.00

Prepared By:



VICTORIA N. MARIANO
 Div. Manager, Finance & Commercial

Recommending Approval:

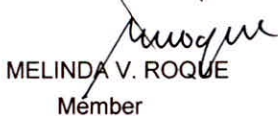


ENGR. JOEL FELIX H. BERNARDO
 General Manager

Approved By:



FERNANDO M. ESPINO, JR.
 Chairman BOD



MELINDA V. ROQUE
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INCOME STATEMENT
Budget Year 2021

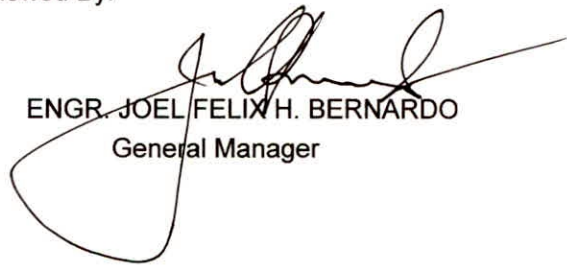
Operating Revenues		88,528,392.43
Less: Operation Expenses	73,559,247.27	
Less: Maintenance Expenses	2,545,000.00	76,104,247.27
Gross Income		12,424,145.15
Less: Depreciation Expenses		8,400,000.00
Utility Operating Income		4,024,145.15
Add(Deduct): Other Income/Expenses		
Other Income	320,240.56	
Interest Expenses	(683,412.52)	(363,171.96)
Net Income		3,660,973.19

Prepared By:



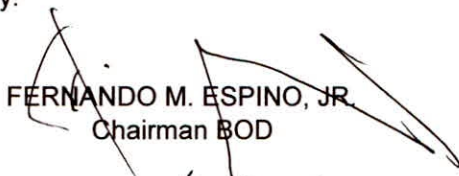
VICTORIA N. MARIANO
 Div. Manager, Finance & Commercial

Reviewed By:



ENGR. JOEL FELIX H. BERNARDO
 General Manager

Approved by:



FERNANDO M. ESPINO, JR.
 Chairman BOD



MELINDA V. ROQUE
 Member



LUZ S. TUAZON
 Vice Chairman



VINCENT A. MARCELO
 Member



CHRISTOPHER G. FALLER
 Member

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CASH BUDGET
Budget Year 2021

Billings:

Projected Number of Connections	13,310
Projected Billing of Water Sales	82,108,995.00
Collection Efficiency	93%

Receipts:

Collection of Water bill	77,457,190.35
Collection of Water Revenue	6,419,397.43
Others: Interest Revenue	320,240.56

Total Receipts \longrightarrow 84,196,828.34

Disbursements:

Payment to Operating & Maintenance Exp.	54,548,286.07
Payroll	24,555,961.20
Debt Service	4,374,684.32
Additional Fund Reserves	500,000.00

Total Disbursement \longrightarrow 83,978,931.59

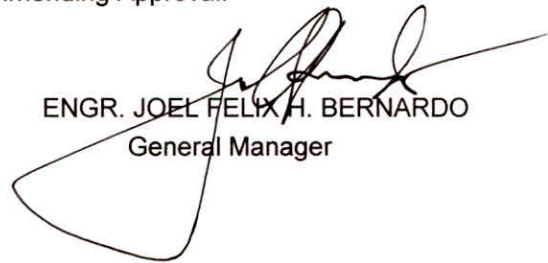
Net Receipts (Disbursement)	217,896.74
Cash Balance Beginning	11,455,035.30
Capital expenditure	10,970,000.00
Cash Balance End	<u><u>485,035.30</u></u> <u><u>702,932.04</u></u>

Prepared By:



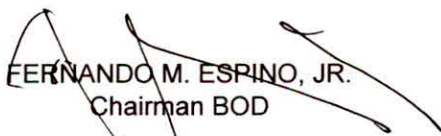
VICTORIA N. MARIANO
Div. Manager, Finance & Commercial

Recommending Approval:

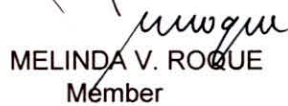


ENGR. JOEL FELIX H. BERNARDO
General Manager

Approved by:



FERNANDO M. ESPINO, JR.
Chairman BOD



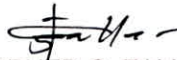
MELINDA V. ROQUE
Member



LUZ S. TUAZON
Vice Chairman



VINCENT A. MARCELO
Member



CHRISTOPHER G. FALLER
Member

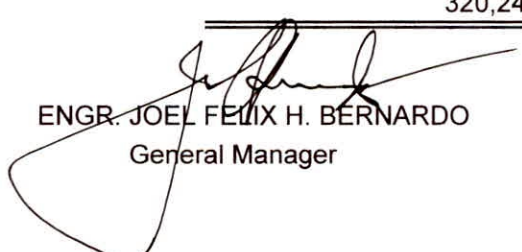
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Schedule of Computation

1. Computation of Water bills:				
	ty	P 82,108,995.00	93%	76,557,190.35
	py	1,800,000.00	50%	900,000.00
		Total		77,457,190.35
2. Computation of Water Revenues				
		Misc. Service Revenue		5,229,725.00
		Penalty Charge		1,189,672.43
		Total		6,419,397.43
3. Computation of Payments of Operating & Maint. Exp.				
		Operation Expenses		73,559,247.27
		Maintenance Expenses		2,545,000.00
		Total		76,104,247.27
less:		Payroll		24,555,961.20
		Balance		51,548,286.07
Add:		Payment of previous year's liabilities		
		Withholding Tax Payable		
		GSIS/Philhealth/Pag-ibig/BIR		1,000,000.00
		Accounts Payable		2,000,000.00
		Total		3,000,000.00
		Payment to Oper. & Maint. Exp.		54,548,286.07
4. Computation of Operating Revenues				
		Water Sales		82,108,995.00
		Misc. Service revenue		5,229,725.00
		Penalty Charges		1,189,672.43
		Total		88,528,392.43
5. Computation of Other Income				
		Interest Revenues		20,240.56
		Other Revenue		300,000.00
				320,240.56



 VICTORIA N. MARIANO
 Div. Manager, Finance & Commercial


 ENGR. JOEL FELIX H. BERNARDO
 General Manager

Approved by:


 FERNANDO M. ESPINO, JR.
 Chairman


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 Member


 LUZ S. TUAZON
 Vice-Chairman


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