



**Republic of the Philippines**  
**Santa Rosa (NE) Water District**

Santa Rosa – Fort Magsaysay Road, Brgy. Rizal, Santa Rosa, Nueva Ecija

(044) 940 – 0142

E-mail Address: [srwd@santarosawater.gov.ph](mailto:srwd@santarosawater.gov.ph)

Website: [santarosawater.gov.ph](http://santarosawater.gov.ph)



Excerpts from the minutes of the meeting of the Board of Directors, Sta. Rosa (NE) Water District, December 15, 2021.

**PRESENT:**

|                              |                  |
|------------------------------|------------------|
| Dir. Fernando M. Espino, Jr. | Chairman         |
| Dir. Luz S. Tuazon           | Vice-Chairperson |
| Dir. Melinda V. Roque        | Member           |
| Dir. Vincent A. Marcelo      | Member           |
| Dir. Christopher G. Faller   | Member           |
| Engr. Joel Felix H. Bernardo | General Manager  |
| Victoria N. Mariano          | Secretary        |

**ABSENT:** None

**Resolution No. 20, Series of 2021**

**SUBJECT: Approval of SRWD Budget for the Year 2022**

WHEREAS, the General Manager submitted the final draft of the proposed budget of Santa Rosa (NE) Water District (SRWD) for the year 2022 in the total amount of **Eighty-Seven Million Two Hundred Thirty-Three Thousand Three Nine Hundred Fifty-Two Pesos & 87/100 (P87,233,352.87)** for Operational Expenses (PS/MOOE) and **Eleven Million Four Hundred Fifty Thousand Pesos (P11,450,000.00)** for Capital Expenditures;

WHEREAS, at least Five Percent (5%) of the Total Operating Budget of SRWD is set aside for Gender and Development (GAD) which shall be integrated in its programs, activities and projects;

WHEREAS, the proposed budget for the year 2022 on Operational Expenses (PS/MOOE) will be sourced from internally-generated funds while the Capital Expenditures will be sourced from the Retained Earnings of the District;

WHEREAS, after careful deliberation of this proposal, the Board of Directors is of the opinion that the items therein are attainable;

NOW THEREFORE, upon motion of Dir. Luz S. Tuazon seconded by Dir. Melinda V. Roque and concurred in by the other members of the Board;


RESOLVED, as it is hereby resolved to approve the Budget Proposal (Annexes) as submitted by the General Manager as the Approved Budget for the year 2022.


Approved unanimously.

Certified Correct:

  
**VICTORIA N. MARIANO**  
 Secretary

Attested by:

  
**FERNANDO M. ESPINO, JR.**  
 BOD Chairman

  
**LUZ S. TUAZON**  
 BOD Vice-Chairperson

  
**MELINDA V. ROQUE**  
 BOD Member

  
**VINCENT A. MARCELO**  
 BOD Member

  
**CHRISTOPHER G. FALLER**  
 BOD Member



Republic of the Philippines  
**SANTA ROSA (N.E.) WATER DISTRICT**

Santa Rosa, Nueva Ecija  
 Tel No. (44)940-0142;(44)940-6800

**Schedule of Operation Expenses  
 Budget Year 2022**

| Account No.                     | Account Name                                               | Amount               |
|---------------------------------|------------------------------------------------------------|----------------------|
| 5-01-01-010                     | Salaries and Wages-Regular                                 | P 22,869,132.00      |
| 5-01-02-010                     | Personnel Economic Relief Allowance                        | 1,680,000.00         |
| 5-01-02-020                     | Representation Allowance                                   | 342,000.00           |
| 5-01-02-030                     | Transportation Allowance                                   | 342,000.00           |
| 5-01-02-040                     | Clothing/Uniform Allowance                                 | 420,000.00           |
| 5-01-02-100                     | Honoraria-BODs' per Diem                                   | 1,184,880.00         |
| 5-01-02-120                     | Longevity Pay                                              | 70,000.00            |
| 5-01-02-150                     | Cash Gift                                                  | 350,000.00           |
| 5-01-02-140                     | Year End Bonus                                             | 1,905,761.00         |
| 5-01-03-010                     | Life and Retirement Insurance Premiums                     | 2,744,295.84         |
| 5-01-03-020                     | PAG-IBIG Contributions                                     | 84,000.00            |
| 5-01-03-030                     | PHILHEALTH Contributions                                   | 391,181.70           |
| 5-01-03-040                     | Employees Compensation Insurance Premiums                  | 84,000.00            |
| 5-01-04-020                     | Retirement Gratuity                                        | 1,250,000.00         |
| 5-01-04-990                     | Other Personnel Benefits                                   | 4,177,778.60         |
| 5-02-01-010                     | Traveling Expenses-Local                                   | 200,000.00           |
| 5-02-02-010                     | Training Expenses                                          | 525,000.00           |
| 5-02-03-010                     | Office Supplies Expenses                                   | 500,000.00           |
| 5-02-03-020                     | Accountable Forms Expense                                  | 6,120.00             |
| 5-02-03-090                     | Fuel, Oil, and Lubricants Expenses                         | 1,100,000.00         |
| 5-02-03-990                     | Other Supplies and Materials Expenses                      | 100,000.00           |
| 5-02-03-210                     | Semi-expendable Machinery & Equipment Expenses             | 200,000.00           |
| 5-02-03-220                     | Semi-expendable Furniture & Fixture Expenses               | 200,000.00           |
| 5-02-03-270                     | Supplies and Materials for Water system Operation Expenses | 7,050,000.00         |
| 5-02-04-010                     | Water Utility Expense                                      | 12,420,000.00        |
| 5-02-04-020                     | Electricity Expenses                                       | 10,200,000.00        |
| 5-02-05-020-01                  | Telephone Expenses-Mobile                                  | 100,000.00           |
| 5-02-05-020-02                  | Telephone Expenses-Landline                                | 25,000.00            |
| 5-02-05-030                     | Internet Subscription Expense                              | 133,320.00           |
| 5-02-05-040                     | Cable, Satellite, Telegraph and Radio Expenses             | 10,000.00            |
| 5-02-99-060                     | Membership Dues and Contribution to Organizations          | 50,000.00            |
| 5-02-99-010                     | Advertising, Promotional & Marketing Expenses              | 530,000.00           |
| 5-02-99-050                     | Rent/Lease Expenses                                        | 216,360.00           |
| 5-02-99-030                     | Representation Expenses                                    | 600,000.00           |
| 5-02-99-070                     | Subscription Expenses                                      | 15,000.00            |
| 5-02-11-010                     | Legal Services                                             | 50,000.00            |
| 5-02-11-020                     | Auditing Services                                          | 300,000.00           |
| 5-02-11-030                     | Consultancy Services                                       | 150,000.00           |
| 5-02-12-030                     | Security Services                                          | 2,496,000.00         |
| 5-02-10-030-01                  | Extraordinary Expenses                                     | 78,000.00            |
| 5-02-10-030-02                  | Miscellaneous Expenses                                     | 30,000.00            |
| 5-02-15-010                     | Taxes, Duties and Licenses                                 | 1,754,379.97         |
| 5-02-15-030                     | Insurance Expenses                                         | 250,000.00           |
| 5-02-99-990                     | Other Maintainance and Operating Expenses                  | 253,500.00           |
| <b>Total Operating Expenses</b> |                                                            | <b>77,437,709.11</b> |

Prepared By:



VICTORIA N. MARIANO  
 Div. Manager, Finance & Commercial

Recommending Approval:

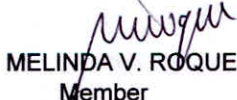


ENGR. JOEL FELIX H. BERNARDO  
 General Manager

Approved by:



FERNANDO M. ESPINO, JR  
 Chairperson



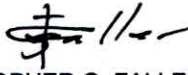
MELINDA V. ROQUE  
 Member



LUZ S. TUAZON  
 Vice Chairperson



VINCENT A. MARCELO  
 Member



CHRISTOPHER G. FALLER  
 Member

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**SANTA ROSA (N.E.) WATER DISTRICT**

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**Schedule of Maintenance Expenses  
Budget Year 2022**

| Acct. No.      | Account Name                                                                              | Amount              |
|----------------|-------------------------------------------------------------------------------------------|---------------------|
| 5-02-13-030-05 | Repairs and Maint.-Infrastructure Asset (Power Supply System)                             | 50,000.00           |
| 5-02-13-040    | Repairs and Maint.-Buildings & Other Structures (Building)                                | 200,000.00          |
| 5-02-13-050    | Repairs and Maint.-Machinery & Equipment (Office Equipment)                               | 50,000.00           |
| 5-02-13-070    | Repairs and Maint.-Furnitures and Fixtures                                                | 10,000.00           |
| 5-02-13-050-03 | Repairs and Maint.-Machinery & Equipment (Information & Communication Technology Equipt.) | 25,000.00           |
| 5-02-13-050-07 | Repairs and Maint.-Machinery & Equipment (Communication Equipt.)                          | 10,000.00           |
| 5-02-13-050-99 | Repairs and Maint.-Machinery & Equipment (Other Machinery & Equipment)                    | 500,000.00          |
| 5-02-13-060    | Repairs and Maint.-Transportation Equipment                                               | 250,000.00          |
| 5-02-13-990    | Repairs and Maint.-Other Property,Plant & Equipment                                       | 600,000.00          |
| 5-02-13-030-04 | Repairs and Maint.-Infrastructure Asset (Water Supply System)                             | 150,000.00          |
| <b>TOTAL</b>   |                                                                                           | <b>1,845,000.00</b> |

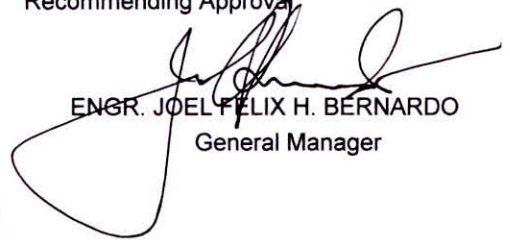
Prepared By:



VICTORIA N. MARIANO

Div. Manager, Finance & Commercial

Recommending Approval:



ENGR. JOEL FELIX H. BERNARDO

General Manager

Approved By:



FERNANDO M. ESPINO, JR.

Chairperson



MELINDA V. ROQUE

Member



LUZ S. TUAZON

Vice-Chairperson



VINCENT A. MARCELO

Member



CHRISTOPHER G. FALLER

Member



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**INCOME STATEMENT**  
**Budget Year 2022**

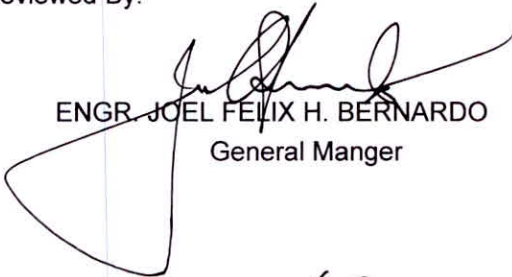
|                                    |               |               |
|------------------------------------|---------------|---------------|
| Operating Revenues                 |               | 90,948,308.48 |
| Less: Operation Expenses           | 77,437,709.11 |               |
| Less: Maintenance Expenses         | 1,845,000.00  | 79,282,709.11 |
| Gross Income                       |               | 11,665,599.37 |
| Less: Depreciation Expenses        |               | 9,000,000.00  |
| Utility Operating Income           |               | 2,665,599.37  |
| Add(Deduct): Other Income/Expenses |               |               |
| Other Income                       | 649,915.36    |               |
| Interest Expenses                  | (236,316.91)  | 413,598.45    |
| Net Income                         |               | 3,079,197.82  |



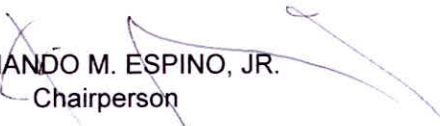
Prepared By:

Reviewed By:

  
VICTORIA N. MARIANO  
Div. Manager, Finance & Commercial


  
ENGR. JOEL FELIX H. BERNARDO  
General Manger

Approved by:

  
FERNANDO M. ESPINO, JR.  
Chairperson

  
LUZ S. TUAZON  
Vice Chairperson

  
MELINDA V. ROQUE  
Member

  
VINCENT A. MARCELO  
Member

  
CHRISTOPHER G. FALLER  
Member

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**Schedule of Computation**

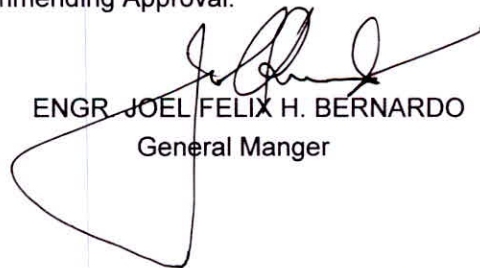
|                                                       |                                        |       |                      |
|-------------------------------------------------------|----------------------------------------|-------|----------------------|
| 1. Computation of Water bills:                        |                                        |       |                      |
| ty                                                    | 83,966,498.50                          | 93%   | P 78,284,668.61      |
| py                                                    | 4,000,000.00                           | 40%   | 1,600,000.00         |
|                                                       |                                        | Total | <u>79,884,668.61</u> |
| 2. Computation of Water Revenues                      |                                        |       |                      |
|                                                       | Misc. Service Revenue                  |       | 5,764,275.00         |
|                                                       | Penalty Charge                         |       | 1,217,534.98         |
|                                                       |                                        | Total | <u>6,981,809.98</u>  |
| 3. Computation of Payments of Operating & Maint. Exp. |                                        |       |                      |
|                                                       | Operation Expenses                     |       | 77,437,709.11        |
|                                                       | Maintenance Expenses                   |       | 1,845,000.00         |
|                                                       |                                        | Total | <u>79,282,709.11</u> |
| less:                                                 | Payroll                                |       | 25,233,132.00        |
|                                                       | Balance                                |       | 54,049,577.11        |
| Add:                                                  | Payment of previous year's liabilities |       |                      |
|                                                       | Withholding Tax Payable                |       |                      |
|                                                       | GSIS/Philhealth/Pag-ibig/BIR           |       | 1,200,000.00         |
|                                                       | Accounts Payable                       |       | 2,200,000.00         |
|                                                       |                                        | Total | <u>3,400,000.00</u>  |
|                                                       |                                        |       | <u>57,449,577.11</u> |
| 4. Computation of Operating Revenues                  |                                        |       |                      |
|                                                       | Water Sales                            |       | 83,966,498.50        |
|                                                       | Misc. Service revenue                  |       | 5,764,275.00         |
|                                                       | Penalty Charges                        |       | 1,217,534.98         |
|                                                       |                                        | Total | <u>90,948,308.48</u> |
| 5. Computation of Other Income                        |                                        |       |                      |
|                                                       | Interest Revenues                      |       | 23,107.36            |
|                                                       | Other Revenue                          |       | 626,808.00           |
|                                                       |                                        |       | <u>649,915.36</u>    |

Prepared By:



VICTORIA N. MARIANO  
 Div. Manager, Finance & Commercial

Recommending Approval:

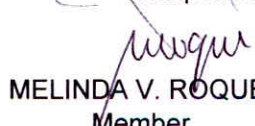


ENGR. JOEL FELIX H. BERNARDO  
 General Manger


Approved by:



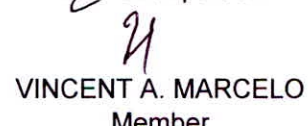
FERNANDO M. ESPINO, JR.  
 Chairperson



MELINDA V. ROQUE  
 Member



LUZ S. TUAZON  
 Vice-Chairperson



VINCENT A. MARCELO  
 Member



CHRISTOPHER G. FALLER  
 Member

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**CASH BUDGET**  
**Budget Year 2022**

|                                         |                                       |
|-----------------------------------------|---------------------------------------|
| Billings:                               |                                       |
| Projected Number of Connections         | 13,585                                |
| Projected Billing of Water Sales        | 83,966,498.50                         |
| Collection Efficiency                   | 93%                                   |
| Receipts:                               |                                       |
| Collection of Water bill                | 79,884,668.61                         |
| Collection of Water Revenue             | 6,981,809.98                          |
| Others: Interest Revenue                | 649,915.36                            |
| Total Receipts                          | <u>87,516,393.94</u>                  |
| Disbursements:                          |                                       |
| Payment to Operating & Maintenance Exp. | 57,449,577.11                         |
| Payroll                                 | 25,233,132.00                         |
| Debt Service                            | 4,050,643.76                          |
| Additional Fund Reserves                | 500,000.00                            |
| Total Disbursement                      | <u>87,233,352.87</u>                  |
| Net Receipts (Disbursement)             | 283,041.07                            |
| Cash Balance Beginning                  | 11,478,605.09                         |
| Capital expenditure                     | 11,450,000.00                         |
| Cash Balance End                        | <u>28,605.09</u><br><u>311,646.16</u> |

Prepared By:

VICTORIA N. MARIANO  
Div. Manager, Finance & Commercial

Recommending Approval:

ENGR. JOEL FELIX H. BERNARDO  
General Manger

Approved by:

FERNANDO M. ESPINO, JR.  
Chairperson

MELINDA V. ROQUE  
Member

LUZ S. TUAZON  
Vice-Chairperson

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